

## **MEETING MINUTES**

### **Attendance**

#### **Voting Members**

Tim Burger, Board Member  
Derek Carter, Board Vice President  
Carol Heffron, Board Member  
Tom Johnson, Board Member  
Mike Thomas, Board President

#### **Non-Voting Members**

Mark Taylor, Superintendent  
Lisa Swarts, SBO/Board Secretary

### **I. Call to order and roll call**

President Mike Thomas called the meeting to order at 5:31 pm.

### **II. Welcome Visitors**

President Mike Thomas welcomed visitors.

#### **A. Public Forum**

There were no public comments.

### **III. Approve Agenda**

Motion to approve the agenda as presented.

Motion made by: Derek Carter  
Motion seconded by: Tim Burger  
Voting:  
Unanimously Approved

### **IV. Approve Minutes of previous meetings**

Motion to approve the September 8, 2025 minutes as stated.

Motion made by: Derek Carter  
Motion seconded by: Tom Johnson  
Voting:  
Unanimously Approved

## **V. Old Business**

There were no old business items.

## **VI. New Business**

### **A. Student Representative**

Addison Drew was present to report on various activities at the high school. She reported on athletic activities as well as student club activities.

Emery Hawkins and Kimmie Johnson were present to report on the upcoming National FFA Convention.

### **B. Director Reports**

Director reports were given by Mike Kinkaid, Cameron Oehler, Kate McDonald, Aaron Beeson, Jarred Johnston, and Julie Caraccio.

### **C. Principal Reports**

All principals reported on the activities of their buildings with a focus on the topics of: student achievement, programs & culture, professional development & training, and families & community.

### **D. Consideration and Approval of Right of First Refusal for Mystic School Building**

Motion to vacate the district's right of first refusal for the Mystic school building.

Motion made by: Derek Carter

Motion seconded by: Carol Heffron

Voting:

Unanimously Approved

### **E. Approve First Reading of Board Policies**

Board policies presented for first reading were: 102, 102R1, 102E1, 102E2, 102E3, 102E4, 102E5, 104, 104E1, 104E2, 104E3, 206.03, 211, 302.01, 303.02, 401.01, 401.05, 402.02, 402.03, 405.02, 411.02, 501.03, 501.08, 501.09, 501.09R1, 503.09, 503.09R1, 503.10, 505.05, 506.01, 507.01, 600, 603.01, 603.04, 603.05, 605.01R1, 708, 710.01E1, 710.01E2, 804.02, 901.

Motion to approve 1st reading of board policies as presented except for striking everything after the semicolon in paragraph three for policy 503.09.

Motion made by: Derek Carter

Motion seconded by: Tim Burger

Voting:

Unanimously Approved

### **F. Approval of Window Graphics Bids**

Three bids from Lashier was presented for window graphics.

1. CHS - \$17,331.87

2. Howar - \$11,991.34

3. Lakeview - \$11,026.55

Motion to approve window graphics bids as presented.

Motion made by: Derek Carter

Motion seconded by: Carol Heffron

Voting:

Unanimously Approved

### **G. Chronic Absenteeism Improvement Update**

Mr. Taylor reported on the district's improvement in chronic absenteeism. This was the focus of Director McKenzie Snow's visit. He reported on the timeline of the attendance initiative, Attendance Coordinator position, attendance teams, attendance home visits, district resources that support attendance, activity participation and its effect on attendance, and the board's original goal for increasing student activity for climate and culture.

### **H. Approve Personnel Business Procedures**

Motion to approve all personnel business procedure items as presented.

Motion made by: Tim Burger

Motion seconded by: Derek Carter

Voting:

Unanimously Approved

#### **1. Employment/Contracts**

Krystal Baker – LKV SPED Aide Specific - \$15.07/hour – 170 Days – Effective September 15, 2025 – Replacing Traci Main

Patricia Babbitt – MS Business-Robotics Sponsor - \$892.83/year – 45 Days – Effective September 23, 2025 – New/Supplemental Position

Mike Moore – Substitute Bus Driver - \$19.50/hour – As Needed – Effective September 23, 2025

#### **2. Volunteer Agreements**

Brandy Hampton – HMS Student Council – Non-Employee Volunteer – Effective September 23, 2025

Abigail White – Color Guard – Non-Employee Volunteer – Effective September 22, 2025

#### **3. Sports Officials Contracts**

As listed

### **VII. Financial Reports**

Motion to approve financial reports as presented.

Motion made by: Tim Burger

Motion seconded by: Tom Johnson

Voting:

Unanimously Approved

### **VIII. Superintendent Report**

Mr. Taylor reported on: good sports seasons started, and Regulate and Return Coaches.

### **IX. Board Member Takeaways**

Board takeaway items included: teacher in-service days, appreciation for staff being there for students, appreciation for student representatives, appreciation for staff facilitating the board's goal of student activity involvement, and appreciation for directors and principals.

### **X. Adjourn**

Motion to adjourn the meeting at 6:45 pm.

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Board President

Board Secretary