

MEETING MINUTES

Attendance

Voting Members

Derek Carter, Board Vice President

Mike Moore, Board Member

Mike Thomas, Board President

Kevin Wiskus, Board Member

Carol Heffron, Board Member - entered the meeting at 4:42 pm

Tom Johnson, Board Member - entered the meeting at 5:11 pm

Absent Members

Tim Burger, Board Member

Non-Voting Members

Lisa Swarts, SBO/Board Secretary

Mark Taylor, Superintendent

I. Call to order and roll call

President Mike Thomas called the meeting to order at 4:03 pm.

II. Welcome Visitors

President Mike Thomas welcomed visitors.

A. Public Forum

There were no public comments.

III. Approve Agenda

Motion to approve the agenda as stated.

Motion made by: Kevin Wiskus

Motion seconded by: Derek Carter

Voting:

Derek Carter - Yes

Carol Heffron - Not Present

Tom Johnson - Not Present

Mike Moore - Yes
Mike Thomas - Yes
Kevin Wiskus - Yes

IV. Approve Minutes of previous meetings

Motion to approve the June 9, 2025 minutes as stated.

Motion made by: Mike Moore

Motion seconded by: Kevin Wiskus

Voting:

Derek Carter - Yes
Carol Heffron - Not Present
Tom Johnson - Not Present
Mike Moore - Yes
Mike Thomas - Yes
Kevin Wiskus - Yes

V. Closed Session - To review or discuss records which are required or authorized by state or federal law to be kept confidential pursuant to Iowa Code section 21.5(1)(a).

Motion to move into closed session to review or discuss records which are required or authorized by state or federal law to be kept confidential pursuant to Iowa Code section 21.5(1)(a)

Motion made by: Kevin Wiskus

Motion seconded by: Derek Carter

Voting:

Derek Carter - Yes
Carol Heffron - Not Present
Tom Johnson - Not Present
Mike Moore - Yes
Mike Thomas - Yes
Kevin Wiskus - Yes

The board moved into closed session at 4:05 pm.

Other persons present for the closed session were:

Mark Taylor, Superintendent
Lisa Swarts, Chief Financial Officer

It was a consensus of the board to move out of closed session and return to open session at 4:21 pm.

A. Consideration and Action on Late Open Enrollment Application - M.S.

Motion to deny the late open enrollment application of M.S. for the 2025-26 school year due to no good cause shown.

Motion made by: Mike Moore

Motion seconded by: Kevin Wiskus

Voting:

Derek Carter - No

Carol Heffron - Not Present

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Yes

VI. Old Business

There were no old business items.

VII. New Business

A. Student Representative

No student representative was present.

B. Approve Certificate of Substantial Completion for High School Addition Project

Rachelle Hines of FRK Architects was present virtually to answer questions regarding the Certificate of Substantial Completion document. Wiskus inquired about cracked windows at the high school. Hines reported that the only windows that were cracking were windows that had film applied, and it didn't appear to be a problem with installation. Moore inquired about the roof leaks that have been present since the beginning. Hines reported that there is a 2-year extended warranty on install from the date of substantial completion. It does not appear to her to be a product issue. Board members voiced concerns about the roof not getting fixed before the 2-year warranty runs out. Hines reiterated that this is why there is an install warranty and that there would be a conversation before the 2-year timeline was up if the problem wasn't resolved. It was also reported by Hines that the purpose of this document is to approve that the building is usable and doesn't have any bearing on the issues brought forth.

Motion by Wiskus to deny the approval of the Certificate of Substantial Completion for the High School Addition Project until the district has time to seek guidance from the attorney on a bonded warranty.

Motion died for a lack of a second.

Motion to approve the Certificate of Substantial Completion for the High School Addition Project as presented.

Motion made by: Mike Moore

Motion seconded by: Derek Carter

Voting:

Derek Carter - Yes

Carol Heffron - Not Present

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - No

C. Approve Sharing Agreements for 2025-26

Motion to approve the sharing agreements with Moravia Community School District as presented.

Voting:

Derek Carter - Yes

Carol Heffron - Not Present

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Yes

D. Approve 2025-2026 Fuel Bids

Motion to approve bids for the 2025-2026 school year for the MFA Oil Company for buses and Bratz Oil Corporation for other vehicles.

Motion made by: Kevin Wiskus

Motion seconded by: Derek Carter

Voting:

Derek Carter - Yes

Carol Heffron - Not Present

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Yes

E. Approve Induction Coach Contract Agreement 2025-26

Motion to approve the 2025-26 Induction Coach Contract Agreement as presented

Motion made by: Kevin Wiskus

Motion seconded by: Mike Moore

Voting:

Derek Carter - Yes

Carol Heffron - Yes

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Yes

F. Approve Regulate and Return Coach Job Description

Motion to approve the Regulate and Return Coach job description as presented.

Motion made by: Mike Moore

Motion seconded by: Kevin Wiskus

Voting:

Derek Carter - Yes

Carol Heffron - Yes

Tom Johnson - Not Present
Mike Moore - Yes
Mike Thomas - Yes
Kevin Wiskus - Yes

G. Approve Activity Fund Transfers within for Negative Accounts

Motion to approve the activity fund transfers within for negative accounts as presented.

Motion made by: Mike Moore

Motion seconded by: Kevin Wiskus

Voting:

Derek Carter - Yes

Carol Heffron - Yes

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Yes

H. Board Resolution to Transfer Funds for Athletic Equipment FY25. Roll call vote

Motion to adopt the resolution:

WHEREAS, Iowa Code provides school districts greater flexibility to transfer excess funds to other specified purposes; WHEREAS, the Board, has determined that funds of \$9,693.75 in the general fund shall be transferred to the student activity fund to purchase protective and safety equipment required for any extracurricular interscholastic athletic contest or competition that is sponsored or administered by an organization as currently defined by Iowa Code.

Motion made by: Mike Moore

Motion seconded by: Kevin Wiskus

Voting:

Derek Carter - Yes

Carol Heffron - Yes

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Vote Not Recorded

I. Approve 2025-26 General, Cafeteria, and Activity Fees

Motion to approve 2025-26 general, cafeteria, and activity fees as presented.

Motion made by: Kevin Wiskus

Motion seconded by: Derek Carter

Voting:

Derek Carter - Yes

Carol Heffron - Yes

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Yes

J. Approve Building Handbooks

Motion to approve all building handbooks as presented with the correction to the CHS Handbook's front cover changing Vice President of the Board to Derek Carter.

Motion made by: Carol Heffron

Motion seconded by: Mike Moore

Voting:

Derek Carter - Yes

Carol Heffron - Yes

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Yes

K. Approve Personnel Business Procedures

Motion to approve all personnel business procedures items as presented.

Motion made by: Mike Moore

Motion seconded by: Derek Carter

Voting:

Derek Carter - Yes

Carol Heffron - Yes

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Yes

1. Resignations

1. Heather Belloma – LKV SPED Aide – Effective Immediately
2. Shawna Jacobsen – HMS Teacher – Effective Immediately
3. Haley Bishop – HMS Teacher – Effective Immediately
4. Sharyl Woollums – LKV SPED Aide – Effective Immediately
5. Addison Westercamp – HMS/CHS FCS Teacher/FCCLA Sponsor – Effective Immediately
6. Alexis Sulser – CHS Girls Soccer Coach – Effective Immediately
7. Daniel Hargrave – CHS Asst. Boys' Basketball Coach – Effective Immediately

2. Transfers

1. Tyler Baze – Regulate and Return Coach - \$22.02/hour – 190 Days – Effective August 21, 2025 – New Position

2. Bridgette Strickler – Regulate and Return Coach - \$18.00/hour – 190 Days – Effective August 21, 2025 – New Position
3. Kim Mitchell – HMS 7th Grade Math Teacher/TAG - \$71,164/year – 188 Days – Effective August 21, 2025 – Replacing Amanda White

3. Employment/Contracts

1. Leanne Mulcahy – CHS SPED Aide Specific – Adjusting Daily Hours from 7.5 to 8
2. Tim Kaster – Bus Driver – Adjusting Daily Hours from 4 to 7
3. Lora Lee Burns – LKV Office Clerk - \$14.60/hour – 216 Days – Effective July 30, 2025 – Replacing Pat Dole
4. Deana Swenson – LKV Student Council - \$5608/year – 188 Days – Effective August 18, 2025 – Replacing Ricki Brammer
5. Emily Wray – Substitute Custodian - \$14.27/hour – Effective July 1, 2025
6. Anthony White – MS Wrestling FTE 0.5 - \$1,218.14/year – 45 Days – Effective October 20, 2025 – Replacing Garrett Owens
7. Chelsea White – MS Wrestling FTE 0.5 - \$1,124.70/year – 45 Days – Effective October 20, 2025 – Replacing Garrett Owens
8. Brettany Blalock – HMS 7th Grade Language Arts Teacher - \$57,413/year – 189 Days – Effective August 15, 2025 – Replacing Haley Bishop
9. Emily Moorman – HMS Secretary – Adjusting Daily Hours from 5.5 to 5.75
10. Brandon Clark – HMS Strat II SPED Teacher - \$50,000/year – 189 Days – Effective August 15, 2025 – Replacing Emilie Wendel
11. Lindsey Duffy – HMS Elective Teacher - \$50,000/year – 189 Days – Effective August 15, 2025 – Replacing Kim Mitchell

4. Volunteer Agreements

5. Sports Officials Contracts

As listed.

VIII. Financial Reports

Motion to approve all financial reports as presented.

Motion made by: Kevin Wiskus

Motion seconded by: Mike Moore

Voting:

Derek Carter - Yes

Carol Heffron - Yes

Tom Johnson - Not Present

Mike Moore - Yes

Mike Thomas - Yes

Kevin Wiskus - Yes

IX. Superintendent Report

Mr. Taylor reported out on: recent work updating the Emergency Operation Plan, recent freezing of federal funding grants, Title IIA and Title IV, for the 2025-26 year.

X. IASB Workshop with Tammi Drawbaugh

Tammi Drawbaugh with the Iowa Association of School Boards was in attendance for a board professional development session. This board development session focused on the topics of: fostering student success, observations, developing a governance mindset, standards for effective school boards, and setting strategic direction. The board participated in several conversations and collaborative exercises on the topic. The consensus from group conversations was that the top goal focuses are: personnel, climate/culture, and student success.

XI. Board Member Takeaways

Takeaway items included: praise for the session with Tammi Drawbaugh, appreciation for new hires, frustration on freezing of funds, appreciation of new SIMBLI software.

Kevin Wiskus took this time to announce his resignation from the Centerville School Board due to his upcoming move out of the district. His tentative date of resignation is September 2, 2025. Mike Thomas thanked him for his time served and made comments about how far he has brought the Board and how he will be missed.

XII. Adjourn

Motion to adjourn the meeting at 7:33 pm.

Motion made by: Mike Moore

Motion seconded by: Derek Carter

Voting:

Unanimously Approved

Board President

Board Secretary