

May 13, 2024

The FY24 Budget Amendment Hearing, CHS Sale of Surplus Property Hearing, and the Regular Meeting of the Board of Education of the Centerville Community School District was held May 13, 2024 at 5:30 pm in the board room of the Administration Office, 634 North Main, Centerville.

FY24 Budget Amendment Hearing

Call to order and roll call

President Kevin Wiskus called the FY24 Budget Amendment public hearing to order at 5:30 pm. Roll call to determine quorum:

Present: Tim Burger, Derek Carter, Carol Heffron, Tom Johnson, Mike Moore, Mike Thomas (virtually), Kevin Wiskus

Absent: None

Also present were Superintendent Mark Taylor and Chief Financial Officer Lisa Swarts.

Approval of Agenda

It was moved by Mike Moore and seconded by Derek Carter to approve the agenda as stated. Motion passed unanimously.

Presentation of budget amendment information to Board of Directors.

Proposed amendment information presented:

Instruction - increasing from \$12,576,700 to \$12,650,000

Increased expenditures are due to: early retirement incentive and leave payouts

Review proposed budget amendment for 2023-2024

Comments from interested visitors on the budget.

There were no comments from interested visitors.

Board discussion on the budget

There was no further discussion from the board.

Adjourn Meeting

It was moved by Tim Burger and seconded by Derek Carter to adjourn the budget amendment hearing at 5:33 pm. Motion passed unanimously.

Public Hearing – CHS Sale of Surplus Property

Call to order and roll call

President Kevin Wiskus called the CHS Sale of Surplus Property public hearing to order at 5:33 pm. Roll call to determine quorum:

Present: Tim Burger, Derek Carter, Carol Heffron, Tom Johnson, Mike Moore, Mike Thomas (virtually), Kevin Wiskus

Absent: None

Also present were Superintendent Mark Taylor and Chief Financial Officer Lisa Swarts.

Approval of Agenda

It was moved by Mike Moore and seconded by Derek Carter to approve the agenda as stated. Motion passed unanimously.

Administration Statement on CHS Sale of Surplus Property

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The sale will be held on June 4, 2024 with various items up for sale. Those items will include various tables, desks, chairs, antique doors, bathroom fixtures, central air units, other fixtures.

Review proposed sale

Written or Oral Comments from interested visitors

There were no written or oral comments from interested visitors.

Board discussion on the sale

There was a question as to if bricks would be available at the sale. Mr. Taylor reported that it was probably unlikely at this time due to the separation of the buildings not yet being started.

Adjourn to Regular Meeting

It was moved by Tom Johnson and seconded by Tim Burger to adjourn CHS Sale of Surplus Property public hearing at 5:36 pm. Motion passed unanimously.

Regular Board Meeting

Call to order and roll call

President Kevin Wiskus called the regular meeting to order at 5:36 pm. Roll call to determine quorum:

Present: Tim Burger, Derek Carter, Carol Heffron, Tom Johnson, Mike Moore, Mike Thomas
(virtually), Kevin Wiskus

Absent: None

Also present were Superintendent Mark Taylor and Chief Financial Officer Lisa Swarts.

Welcome Visitors

Kevin Wiskus welcomed visitors.

Public Forum

There were no public comments.

Approve Agenda

It was moved by Carol Heffron and seconded by Tim Burger to approve the agenda as stated. Motion passed unanimously.

Approve minutes of previous meetings

It was moved by Tim Burger and seconded by Carol Heffron to approve the April 8, 2024 and April 22, 2024 minutes as stated. Motion passed unanimously.

Old Business

Approval of Copier Lease with Access Systems

Copier and printer lease with Access Systems was presented for approval. The lease and maintenance agreement is for a term of 60 months for a total amount of \$3,355.93 per month.

It was moved by Mike Moore and seconded by Tim Burger to approve the copier/printer lease with Access Systems as presented. Motion passed unanimously.

New Business

Presentation and Approval of MOU with iJAG (Iowa Jobs for America's Graduates)

Derek Carter left the meeting at 5:56 pm and returned at 5:58 pm.

Marcus Lunning with the iJAG program was present virtually to explain the program and how it will impact Centerville students.

It was moved by Tom Johnson and seconded by Mike Moore to approve the Memorandum of Understandings for Howar Middle School and Centerville High School for a partnership with the “Jobs for America’s Graduates” Multi-Year Program as presented. Motion passed unanimously.

Approval of CHS Addition Change Order #7

This item was tabled.

Approval of Lakeview Playground Rubber Surfacing Project

The PTO has collected funds to add a rubber surface to the new playground at Lakeview. The District will cover approximately \$10,000 from the maintenance fund for surface preparation and the remaining costs will be provided by the PTO.

It was moved by Derek Carter and seconded by Tom Johnson to approve the Lakeview Playground Rubber Surfacing Project as presented. Motion passed unanimously.

Approve Establishing Potential Special Meeting Date

It was moved by Mike Moore and seconded by Tim Burger to approve setting a date for a possible special meeting for May 28, 2024 at 5:30 pm. Motion passed unanimously.

Approve Resolution of Sale of Surplus Property

It was moved by Mike Moore and seconded by Derek Carter to adopt the resolution:

Now, therefore, be it resolved by the Board of Directors of the Centerville Community School District:

Section 1. That the District is authorized to sell the surplus property described on Exhibit A from the old high school by an in-person sale conducted on or about June 4, 2024 at the old high school located at 600 CHS Drive, Centerville.

Section 2. The Board President, Secretary, Superintendent, and administrative officers of the District are authorized to take all actions necessary to complete the above-described transaction, including execution of any necessary transfer documents.

Roll call vote:

Ayes: Tim Burger, Derek Carter, Carol Heffron, Tom Johnson, Mike Moore, Kevin Wiskus

Nays: None

Mike Thomas did not vote. Resolution was adopted 6-0.

Approve and Certify FY24 Budget Amendment. Roll Call.

It was moved by Mike Moore and seconded by Derek Carter to approve and certify the 2023-2024 budget amendment as published.

Roll call vote:

Ayes: Tim Burger, Derek Carter, Carol Heffron, Tom Johnson, Mike Moore, Mike Thomas, Kevin Wiskus

Nays: None

Motion passed unanimously.

Approve List of Graduating Seniors

It was moved by Mike Moore and seconded by Derek Carter to approve the list of graduating seniors pending meeting all final requirements. Motion passed unanimously.

Approve 2024-25 Teacher Leadership Positions

It was moved by Tim Burger and seconded by Derek Carter to approve the 2024-25 Teacher Leadership Positions as presented. Motion passed 6-0 with Mike Moore abstaining.

Approval of Summer Projects Bids

Project bids presented for approval:

1. Today's Classroom LLC – wall-mounted tables Howar - \$47,471.15
2. Dannco – Electric Backstop Winches - \$16,035.00
3. Winger – Compressors - \$23,500.00

It was moved by Derek Carter and seconded by Mike Moore to approve the summer project bids as presented. Motion passed unanimously.

Approve Social Studies Curriculum Purchase

Recommendation for new K-12 Social Studies curriculum was presented for approval. Material includes both digital and physical items. Vendor is McGraw Hill and the total for all materials is quoted at \$116,260. It was moved by Mike Moore and seconded by Derek Carter to approve the Social Studies Curriculum quote as presented. Motion passed unanimously.

Presentation of Special Education Delivery Plan

Julie Caraccio presented the Special Education Delivery Plan. The committee met and now there will be time for comment from the public before approval at the next board meeting.

Approval of Audit Bid

27 Requests for Proposals went out with just one firm providing a quote. The quote came from the District's current auditor, Nolte, Cornman & Johnson in Newton.

FY24 - \$18,000

FY25 - \$20,000

FY26 - \$22,000

It was moved by Mike Moore and seconded by Derek Carter to approve the bid from Nolte, Cornman & Johnson for audit services as presented. Motion passed unanimously.

Approval of Support Staff Salary Schedule Change

It was recommended to include a new line item on the support staff salary schedule. The item is for Business Office and will begin at step 1 for \$15.50 with .50 Step increments. Business Office Clerks were previously included in Secretary Level II category.

It was moved by Mike Moore and seconded by Derek Carter to approve the support staff salary schedule addition as recommended. Motion carried unanimously.

Approval of Insurance Board Benefit Changes

Changes to the Insurance Board Benefit were presented.

1. Any employee working 30 hours or more per week will receive \$630 per month from the Board of Education to purchase insurance. The Board of Education requires that the employee does purchase single health insurance (including prescription drug) and long-term disability insurance.
2. Up to the 2023-24 year, if the employee was covered by another qualifying health plan, the employee had the option to "opt out" and receive \$287.50 of the board benefit.
3. Beginning in the 2024-25 year, only those employees that chose "opt out" in the previous year will be eligible to continue receiving the \$287.50 of the board benefit. All new employees will still have the option to "opt out" if covered by another qualifying health plan, they will just not receive the \$287.50 board benefit.
4. Increase Board Benefit from \$630 to \$655 in the 2025-26 Year.

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It was moved by Tim Burger and seconded by Tom Johnson to approve changes to Insurance Board Benefit as recommended. Motion passed unanimously.

Approve Setting Date for Board Retreat

This item was tabled.

Superintendent Update on District-Wide Safety Drill

Mr. Taylor gave an update on the recent school-wide safety drill. It was a successful exercise with many things learned with plans to do two more exercises in the next school year.

Approve Personnel Business Procedures

Resignations

1. Taylor Lawson – Resigning from Head Girls’ Volleyball, effective immediately.
2. Molly Van Rokel – Resigning from Asst. H.S. Volleyball Coach effective immediately.
3. Alex Belloma – Resigning from M.S. Football effective immediately.
4. McKinley Lain – Resigning from Virtual School Teacher effective with the 2024-2025 contract year.
5. Randy Marcussen - Resigning from Virtual School Teacher effective with the 2024-2025 contract year.
6. Addison Westercamp – Resigning from Virtual School Teacher effective with the 2024-2025 contract year.
7. Deborah Duffitt – Resigning from Special Education Associate @ Howar, effective May 29, 2024.

Transfers

1. Jolan Bishop – Transfer from Virtual School Teacher to CHS At-Risk Teacher, Continuing teacher contract from 2023-24 to 2024-25, new position.
2. Brad Warren – Transfer from CHS Principal to .8 FTE Director of Alternative Services, \$92,000 and Attendance, new position, and .2 FTE Special Education Teacher, M.A. +36, Step 24, wages TBD by negotiations.
3. Steve Clark – Transfer from CHS Athletic Director/Assistant Principal to Lakeview Level I, Strat I Special Education Teacher, M.A. +36, Step 24, wages to be determined by negotiations.
4. Steve Smith – Transfer from Custodian Level III, Step 3, \$13.77 per hour to Maintenance Level III, Step 6. \$15.47 per hour.

Employment/Contracts

1. Jo Sheppard – Change in title and wages from Secretary, Level II, Step >6, \$15.09 per hour to Business Office Clerk, Level I, Step 6, \$18.00 per hour to update with new Business Office Clerk Salary Schedule, effective May 16, 2024.
2. Samantha Micetich – Business Office Clerk – Lane I, Step 3, \$16.50 per hour, 8 hours per day, 261 days (full contract year), replacing Lynnette Lemen, effective May 20, 2024.
3. Taylor Davis - Business Office Clerk – Lane I, Step 3, \$16.50 per hour, 8 hours per day, 261 days (full contract year), replacing Lynnette Lemen, effective June 17, 2024.
4. Macey Beaty – 5th Grade Teacher at Lakeview, B.A., Step 1, Salary TBD by negotiations, 189 days, replacing Emilie Wendel.
5. Ryan Wagner – Secondary Social Studies Teacher, B.A., Step 1, Salary TBD by negotiations, 189 days, replacing Lisa Spiker.
6. Kelly Monson-Wiese – Preschool Classroom Aide, Level II, Step 6, wages TBD, replacing Brandi Ford, effective August 27, 2024.
7. Justin Adair – Science Teacher at Howar, B.A., Step 9, Salary TBD by negotiations, 189 days, replacing Todd Donels.
8. Tye Oden – 8th Grade Girls Basketball Coach, Step 9, Salary TBD by negotiations, 45 days, replacing Jason Reed

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9. Jason Reed – 7th Grade Boys Basketball Coach, Step 13, Salary TBD by negotiations, 45 days, replacing Tye Oden

Transfers

1. Cameron Parker – Middle School At-Risk, M.A. Step 11, Salary TBD by negotiations, 189 days, new position.
2. Todd Donels – Middle School Social Studies, B.A. Step 13, Salary TBD by negotiations, 188 days, replacing Cameron Parker

Volunteers

1. Juan Decena-Paez – Volunteer Baseball Coach
2. Alan Huisman – Volunteer Baseball Coach

Sports Officials – as listed

It was moved by Tom Johnson and seconded by Derek Carter to approve all personnel items as presented. Motion passed unanimously.

Board Recognition Month

Board Members were recognized with a certificate for their service. Kevin Wiskus also thanked board members for their work.

Financial Reports

It was moved by Mike Moore and seconded by Carol Heffron to approve all prepaids, list of bills, additional bills on the table, financial reports, and pay per diem as presented. Motion passed unanimously.

Superintendent Report

Mr. Taylor's report focused on the transfers and new positions for the next school year.

Board Member Takeaways

Takeaway topic items included: excitement for new position focusing on attendance, iJAG program, and new curriculum purchase, and appreciation for safety training and report and special education delivery plan report.

It was moved by Derek Carter and seconded by Mike Moore to go into closed session pursuant to Iowa Code section 21.5(1)(i) "To evaluate the professional competency of an individual whose hiring, performance, appointment or discharge is being considered to prevent needless and irreparable harm to that individual's reputation and that individual requests a closed session." Roll call.

Ayes: Tim Burger, Derek Carter, Carol Heffron, Tom Johnson, Mike Moore, Mike Thomas, Kevin Wiskus

Nays: None

Motion carried unanimously. The board moved into closed session at 7:10 pm.

Other persons present for the closed session were:

Mark Taylor, Superintendent

Lisa Swarts, Chief Financial Officer

Danielle Haindfield, Attorney, Ahler's & Cooney Law Firm

It was a consensus of the board to move back into open session at 7:29 pm.

Consideration and Action on Recommendation to Terminate Classified Employee Contract. Roll Call Vote

It was moved by Derek Carter and seconded by Tom Johnson to approve the Superintendent's recommendation to terminate the classified employee contract and non-renewal coaching contract of Jakob Bauer effective immediately. Roll call vote:

Ayes: Tim Burger, Derek Carter, Carol Heffron, Tom Johnson, Mike Thomas, Kevin Wiskus

Nays: None

Motion passed 6-0 with Mike Moore abstaining from the vote.

Adjourn

It was moved by Derek Carter and seconded by Carol Heffron to adjourn the meeting at 7:30 pm. Motion passed unanimously.

Board President, Kevin Wiskus

Board Secretary, Lisa Swarts