

October 9, 2023

The regular meeting of the Board of Education of the Centerville Community School District was held October 9, 2023 at 5:30 pm in the board room of the Administration Office, 634 North Main, Centerville.

### Regular Meeting

#### Call to order and roll call

President Kevin Wiskus called the meeting to order at 5:30 pm. Roll call to determine quorum: Present: Mike Moore, Mike Thomas, Bob Thomas, Kris Shondel, Tim Burger, Derek Carter, Kevin Wiskus

Absent: None

Also present were Superintendent Mark Taylor and Chief Financial Officer Lisa Swarts.

#### Welcome Visitors

Kevin Wiskus welcomed visitors.

#### Public Forum

There were no public comments.

#### Approve Agenda

It was moved by Derek Carter and seconded by Mike Moore to approve the agenda as stated. Motion passed unanimously.

#### Approve Minutes of previous meetings

It was moved by Tim Burger and seconded by Kris Shondel to approve the September 11, 2023 and September 25, 2023 minutes as stated. Motion passed unanimously.

#### Old Business

There were no old business items.

#### New Business

##### Approve 2023-24 Fundraising Calendar

It was moved by Mike Moore and seconded by Bob Thomas to approve the 2023-24 fundraising calendar as presented. Motion passed unanimously.

Approve SBRC Request for Allowable Growth for LEP (Limited English Proficient) It was moved by Mike Thomas and seconded by Derek Carter to approve the application and request for allowable growth & supplemental aid for LEP (Limited English Proficient) excess costs in the amount of \$186.00. Motion passed unanimously.

##### Approve Annual Depository Amount

It was moved by Mike Moore and seconded by Mike Thomas to approve the annual depository and amount as Iowa Trust and Savings Bank for the amount of 25 million. Motion passed unanimously.

##### Approve 2nd Reading of Board Policies 600 Series

It was moved by Mike Moore and seconded by Bob Thomas to approve the 2<sup>nd</sup> reading of 600 Series board policies as presented. Motion passed unanimously.

Approve 2nd Reading of Board Policies 104, 104.R1, 402.2, 402.5, 408.1, 503.7, 503.7R1, 503.7R2, 503.7E1, 503.7E2, 505.5, 507.2, 507.2E1, 507.2E2, 507.2E3, and 804.5

It was moved by Derek Carter and seconded by Bob Thomas to approve the 2<sup>nd</sup> reading of board policies 104, 104.R1, 402.2, 402.5, 408.1, 503.7, 503.7R1, 503.7R2, 503.7E1, 503.7E2, 505.5, 507.2, 507.2E1, 507.2E2, 507.2E3, and 804.5 as presented. Motion passed unanimously.

Approve 1<sup>st</sup> Reading of Board Policy 503.8

It was moved by Mike Thomas and seconded by Derek Carter to approve the first reading of board policy 503.8 with the recommendation to add the Bitly link. Motion passed unanimously.

Approval of Roofing Project Estimates

Estimates for two of the roof replacement projects from this year's hail damage insurance claim were presented for approval.

Fleet Maintenance Facility – Quick Roofing - \$52,930.73

Administration Building – Quick Roofing - \$46,493.48

It was moved by Derek Carter and seconded by Kris Shondel to approve the estimates from Quick Roofing for Fleet Maintenance Facility and Administration Building roofing projects as presented. Motion passed unanimously.

Approval of HVAC Replacement Purchase

An estimate for a new HVAC unit for the science wing of the high school was presented for approval. Gilbert Home Comfort –\$14,800

It was moved by Mike Moore and seconded by Bob Thomas to approve the HVAC estimate from Gilbert Home Comfort for \$14,800 as presented. Motion passed unanimously.

Approval of CACFP Food Service Agreement with SIEDA

It was moved by Mike Thomas and seconded by Mike Moore to approve the annual CACFP Food Service Agreement with SIEDA as presented. Motion passed unanimously.

Discussion and Approval of Early Retirement

The Board reviewed the general fund financial position of the District with a presentation on the five-year forecast based on a set of conservative assumptions. There was also a quick review of the district's management fund with scenarios of a possible early retirement incentive for the year.

It was recommended that the board offer an early retirement incentive for the 2023-24 school year.

After discussion, it was moved by Bob Thomas and seconded by Mike Thomas to move forward with offering and approving the documents for an early retirement incentive of \$50,000 for the 2023-2024 school year with a cap of eight participants. Motion passed unanimously.

Approve Personnel Business Procedures

### Resignations

1. Penny Sias – Resigning from position as cafeteria worker effective Sept. 29, 2023.

### Employment/Contracts

1. Kathryn Brown – Sp. Ed. Aide Specific at Howar, Level II. Step 2, \$12.47/hr, 7.75 hrs/day for 158 days, replacing Ogie McClure, effective Oct. 2, 2023.

### Lane Change

1. Ashlee Knowles – movement from BA+12 Step 3-\$46,124 to BA+24 Step 3-\$47,499

### Sports Officials Contract – as listed

It was moved by Mike Moore and seconded by Bob Thomas to approve all personnel items as presented. Motion passed unanimously.

### Financial Reports

It was moved by Derek Carter and seconded by Mike Moore to approve the financial reports, bills, prepaids, and pay per diem as presented. Motion passed unanimously.

### Superintendent Report

Mr. Taylor's report included: homecoming festivities, appreciation for Emily Kozak's work on certified enrollment, professional development day vertical planning, and Early Literacy Initiative extra funding.

### Board Member Takeaways

Takeaways included: comments on the five-year projection and early retirement incentive, appreciation for work on board policies, comments on the HVAC units in the science wing, request for summary of funds raised for activity funds, appreciation for board school emails, IASB board award received due to hours of professional development, and appreciation to Bob Thomas and Kris Shondel for their term on the board.

Derek Carter left the meeting at 7:02 pm.

### Adjourn

It was moved by Tim Burger and seconded by Kris Shondel to adjourn the meeting at 7:04 pm. Motion passed unanimously.

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President, Kevin Wiskus Board Secretary, Lisa Swarts

Board