

May 8, 2023

The 2022-23 Budget Amendment Hearing, Howar Roof Replacement Project Public Hearing and Regular Meeting of the Board of Education of the Centerville Community School District was held May 8, 2023 at 5:30 pm in the board room of the Administration Office, 634 North Main, Centerville.

FY23 Budget Amendment Hearing (2022-2023)

Call to order and roll call

President Kevin Wiskus called the budget amendment hearing to order at 5:30 pm. Roll call to determine quorum:

Present: Mike Moore, Mike Thomas, Bob Thomas, Kris Shondel, Tim Burger, Derek Carter, Kevin Wiskus

Absent: None

Also present were Superintendent Mark Taylor and Chief Financial Officer Lisa Swarts.

Approve Agenda

It was moved by Derek Carter and seconded by Tim Burger to approve the agenda as stated. Motion passed unanimously.

Presentation of budget amendment information to Board of Directors

Proposed amendment information presented:

Instruction increasing from \$12,294,000 to \$12,450,000

Total Support Services increasing from \$5,669,800 to \$5,900,000

Increased expenditures are due to: early retirement notification payments, Teacher Salary Supplement balance payouts required by state, increased transportation costs for new vehicles, timing of ESSER expenditures.

Review proposed budget amendment for 2022-2023

Open discussion/presentation from interested visitors on the budget

There were no comments from interested visitors.

Board discussion on the budget

There were no further comments from the board.

Adjourn

It was moved by Tim Burger and seconded by Kris Shondel to adjourn the budget amendment hearing at 5:33 pm. Motion passed unanimously.

Public Hearing – Howar Middle School Roof Replacement Project

Call to order and roll call

President Kevin Wiskus called the Howar Middle School Roof Replacement Project Hearing to order at 5:33 pm. Roll call to determine quorum:

Present: Mike Moore, Mike Thomas, Bob Thomas, Kris Shondel, Tim Burger, Derek Carter, Kevin Wiskus

Absent: None

Also present were Superintendent Mark Taylor and Chief Financial Officer Lisa Swarts.

It was moved by Mike Moore and seconded by Tim Burger to approve the agenda as stated. Motion

passed unanimously.

Presentation on Howar Middle School Roof Replacement Project

Rachelle Hines was not present but included a written summary in the board packet. On May 2nd the District received the following bid information for the Howar Middle School Roof Replacement Project.
Holland Hill Inc. \$195,600
For Sure Roofing \$224,475

Public Comments on Howar Middle School Roof Replacement Project

There were no public comments.

Adjourn

It was moved by Mike Thomas and seconded by Bob Thomas to adjourn the Howar Roof Replacement Project Hearing at 5:38 pm. Motion passed unanimously.

Regular Board Meeting

Call to order and roll call

President Kevin Wiskus called the regular board meeting to order at 5:38 pm. Roll call to determine quorum:

Present: Mike Moore, Mike Thomas, Bob Thomas, Kris Shondel, Tim Burger, Derek Carter, Kevin Wiskus

Absent: None

Also present were Superintendent Mark Taylor and Chief Financial Officer Lisa Swarts.

Welcome Visitors

Kevin Wiskus welcomed visitors.

Public Forum

There were no public comments.

Approve Agenda

It was moved by Mike Thomas and seconded by Tim Burger to approve the agenda as stated. Motion passed unanimously.

Approve minutes of previous meetings

It was moved by Mike Moore and seconded by Derek Carter to approve the April 10, 2023 and April 24, 2023 minutes as stated. Motion passed unanimously.

Old Business

Approve Engagement Letter with Ahlers & Cooney (Bond Counsel)

It was moved by Mike Moore and seconded by Kris Shondel to approve the Bond Counsel Engagement Letter with Ahlers & Cooney as presented. Motion passed unanimously.

New Business

Approximately \$2,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2023, Consideration of financing proposals opened and reviewed by the Superintendent of Schools and Secretary of the Board of Directors, and the Placement Agent.

Matt Gillaspie from Piper Sandler was present for the meeting to review the sealed bond bids opened earlier in the day. The District had three bidders with four bids: JP Morgan Chase, Signature Bank, and Farmers Bank of Northern Missouri. He reported that the JP Morgan Chase Option B was the recommended winning bid and reviewed the financial packet with the board.

Resolution Directing the Sale of Approximately \$2,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2023. Roll call

It was moved by Mike Thomas and seconded by Derek Carter to adopt the Resolution Directing the Sale of \$2,400,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2023 as stated. Roll call vote:

Ayes: Mike Moore, Mike Thomas, Bob Thomas, Kris Shondel, Tim Burger, Derek Carter, Kevin Wiskus

Nays: None

Motion passed unanimously.

Approve and Certify FY23 Budget Amendment. Roll Call

It was moved by Tim Burger and seconded by Derek Carter to approve and certify the 2022-2023 budget amendment as published.

Roll call vote:

Ayes: Mike Moore, Mike Thomas, Bob Thomas, Kris Shondel, Tim Burger, Derek Carter, Kevin Wiskus

Nays: None

Motion passed unanimously.

Resolution Formally Approving and Adopting the Plans, Specifications, Form of Contract and Estimated Total Cost of the Howar Middle School Roof Replacement Project. Roll Call

It was moved by Derek Carter and seconded by Tim Burger to adopt the “Resolution Formally Approving and Adopting the Plans, Specifications, Form of Contract and Estimated Total Cost of the Howar Roof Replacement Project” as stated after meeting all public hearing requirements. Roll call vote:

Ayes: Mike Moore, Mike Thomas, Bob Thomas, Kris Shondel, Tim Burger, Derek Carter, Kevin Wiskus

Nays: None

Motion passed unanimously.

Consideration and Possible Action on Resolution to Award Bid on Howar Middle School Roof Replacement Project. Roll Call

It was moved by Mike Moore and seconded by Tim Burger to adopt the presented “Resolution Making Award of Construction Contract” as stated, accepting the lowest responsive, responsible bid for the Howar Roof Replacement Project from Holland Hill, Inc. out of Pella, Iowa for the base bid amount of \$195,600 and unit prices: Cementitious Wood Fiber - \$20 SF, Metal Deck Repair - \$5 SF, and Wood Blocking Repair - \$2BF. Roll call vote.

Ayes: Mike Moore, Mike Thomas, Bob Thomas, Kris Shondel, Tim Burger, Derek Carter, Kevin Wiskus

Nays: None

Motion passed unanimously.

Tim Burger left the meeting at 6:38 pm.

Approve 1st Reading of Board Policies 700 Series

After discussion, Mr. Taylor will check on some questions with IASB for clarification. It was moved by Mike Thomas and seconded by Derek Carter to approve the first reading of board policies 700 series. Motion passed unanimously.

Approve List of Graduating Seniors

It was moved by Mike Thomas and seconded by Mike Moore to approve the list of graduating seniors pending that they meet all graduation requirements. Motion passed unanimously.

Approve Tentative CEA/Centerville Community School District Master Contract Agreement Pending Ratification by CEA

The CEA confirmed earlier in the day that the organization had ratified the agreement.

Tentative Agreement between CEA and Centerville School District terms for 2023-24:

- Total salary package increase of 3.096% (\$750 on the base with step & lane movement)
- Article XI (Wages & Salaries) Section E – Add #6 “Extra Compensation”
In cases where a substitute teacher is not available and a regular employee volunteers or is assigned to serve as a substitute during their regularly scheduled preparation time, they shall be paid at a rate of seventeen dollars and fifty cents (\$17.50) per period.
- Article IV (Employee Work Year) Section A, In-School Work Year, add wording:
Two (2) of the 188 days will be considered paid holidays beginning in the 2024-25 school year.
- Sick Leave Provision – Add language:
Family Illness: A total of three (3) sick leave days may be used by an employee in the event of illness of the employee’s father, mother, brother, sister, spouse, children, grandchildren, grandparent, or other individual whose regular residence is in the home of the employee.
- Flexible Leave Days – Strike language:
~~*If two of the five annual flexible leave days are not used prior to Christmas Break, said days(s) will be “banked” per section C. Flexible Leave Bank.*~~
- Flexible Leave Days – Following language will be stricken and replaced with:
~~*“each employee”*~~ stricken and replaced with “employees”
~~*“his/her”*~~ stricken and replaced with “their”
- Flexible Leave Days – Add language:
*Employees may use 5 flex days in a row **on or before April 30th of each school year. The use of five (5) flex days in a row after April 30th must be pre-approved by the superintendent and will only be approved under extenuating circumstances.***

Both parties are also in agreement that the Insurance Committee will be reformed and a collaboration of editorial cleanup in the Master Contract will commence.

It was moved by Mike Thomas and seconded by Bob Thomas to approve the Tentative CEA/Centerville Community School District Master Contract Agreement as presented. Motion passed unanimously.

Approval of 2023-24 Support Staff Salary Schedule Change

Recommended change to the support staff salary schedule was presented. Only change proposed at this time is an increase to the base wage for bus driver to \$17.50 and then the subsequent increase in step movements.

It was moved by Mike Moore and seconded by Kris Shondel to approve the 2023-24 Support Staff Salary Schedule change as presented. Motion passed unanimously.

Approve 2023-24 Salary Increase Administrators, Directors, Salaried Positions, and Support Staff

2023-24 Salary Increase was presented as:

- All support staff on the salary schedule from Step 1 through Step 5 –one step advancement excluding bus drivers
- All support staff on Step 6 or 6+ will receive a 3.096% increase on their hourly wage
- Administrators – 3.096% increase on salary

- Directors – 3.096% increase on salary
- Salaried positions – 3.096% increase on salary
- Bus Drivers – All drivers with current wage below \$17.50 per hour will be increased to our new salary schedule step one (1) \$17.50 per hour. Any drivers with current wage over \$17.50 will receive the annual increase which is a 3.096% increase on their hourly wage.

It was moved by Mike Moore and seconded by Mike Thomas to approve 2023-24 salary increases for administrators, directors, salaried positions, and support staff as presented. Motion passed unanimously.

Approve School Redistricting Worksheet

It was moved by Mike Thomas and seconded by Derek Carter to approve the school redistricting worksheet with no changes as presented. Motion passed unanimously.

Approve Personnel Business Procedures

Resignations

1. Jill Richmond – Resigning from cafeteria position effective April 27, 2023.
2. Susan Bragga – Resigning from position of Sp. Ed. Aide Specific at Howar effective at the end of the 2022-23 contract year.
3. Matt Kruzich – Resigning from position of P.E. teacher @ CHS effective at the end of the 2022-23 contract year.

Transfers

1. Lindsey Brittain – Transfer from 1st Grade – One Year Teacher at Lakeview to Sp. Ed. Teacher at Howar effective for the 2023-24 contract year, replacing Emily Mason.
2. Steve Smith – Involuntary transfer from Day Custodian @ Lakeview to Night Custodian @ Howar effective May 1, 2023, replacing Kimberly Gunter

Employment/Contracts

1. Mallory Downs – 7th Grade Science Teacher at Howar, B.A., Step 1, Effective August 16, 2023, replacing Steve Clark.
2. Darrin Carson – Head Boys/Girls Cross Country Coach, Step 1, replacing Matt Kruzich
3. Nathaneal Sells – Non-Contracted summer custodian, Level I, Step 1, \$11.97/hr.
4. Ayden Beeson - Non-Contracted summer custodian, Level I, Step 1, \$11.97/hr.

Volunteers

1. Justin Zaputil – High School Girls’ Golf Asst. Volunteer
2. Alan Huisman – High School Baseball Volunteer

Sports Officials – as listed

It was moved by Derek Carter and seconded by Mike Moore to approve all personnel business items as presented. Motion passed unanimously.

Board Recognition Month

Board members were presented earlier in the meeting with a certificate of recognition for their service to the District. Kevin Wiskus and Mark Taylor both thanked the board for their service.

Financial Reports

It was moved by Mike Thomas and seconded by Kris Shondel to approve all prepaids, list of bills, financial reports, and pay per diem as presented. Motion passed unanimously.

Superintendent Report

Superintendent report topics included: discussions on investments with Iowa Trust and ISJIT, staff appreciation, board policy review schedule, school safety grants, district's work with Goodman & Thomas, CHS Addition update with Beeson.

Board Member Takeaways

Takeaway items included: appreciation for Matt Gillaspie presenting in person as well as the information he provides, desire to hear from Opa and employees as well as report on the financials, appreciation for work on board policies, appreciation for climate and culture in the district.

Adjourn

It was moved by Mike Thomas and seconded by Derek Carter to adjourn the regular meeting at 7:37 pm. Motion passed unanimously.

Board President, Kevin Wiskus

Board Secretary, Lisa Swarts