

December 13, 2021

The regular meeting of the Board of Education of the Centerville Community School District was held December 13, 2021 at 6:30 pm in the board room of the Administration Office, 634 North Main, Centerville.

Regular Board Meeting

Call to order and roll call

President Kevin Wiskus called the regular meeting to order at 6:30 pm. Roll call to determine quorum:

Present: Brooke Johnson, Mike Moore, Mike Thomas, Kris Shondel, Tim Burger, Kevin Wiskus

Absent: None

Also present were Superintendent Tom Rubel and Chief Financial Officer Lisa Swarts

Welcome Visitors

Kevin Wiskus welcomed any visitors.

Public Forum

There were no public comments.

Approve Agenda

It was moved by Brooke Johnson and seconded by Mike Moore to approve the agenda. Motion passed unanimously.

Approve Minutes of previous meetings

It was moved by Brooke Johnson and seconded by Mike Thomas to approve the minutes from November 8th and November 15th as stated. Motion passed unanimously.

Consideration and Action on appointment of board member to board vacancy. Roll call.

According to Iowa Code, a newly elected board member must take the oath of office before or during the organizational meeting. Sarah Lind was not able to take the oath during this time period and due to this, a board vacancy was created.

The board received communication from Sarah before the board meeting that she was withdrawing as a potential candidate to fill the vacancy.

Both Bob Thomas and Derek Carter had showed interest in the vacancy and were present for the meeting. The board gave both of them a chance to answer a couple of questions about serving on the board.

Board members thanked both of them for their interest. They spoke about respecting the public's vote.

It was moved by Brooke Johnson and seconded by Kris Shondel to appoint Bob Thomas to the board vacancy. Roll call vote:

Ayes: Brooke Johnson, Mike Moore, Mike Thomas, Tim Burger, Kris Shondel, Kevin Wiskus

Nays: None

Administer oath of office to appointed board member

Lisa Swarts administered the oath of office to newly appointed board member Bob Thomas.

Old Business

Appoint Board Members to groups or committees

It was recommended by the finance committee to include the Administrative Salary Committee with the Negotiations Committee.

It was moved by Brooke Johnson and seconded by Tim Burger to approve the list of committee members as appointed:

County Conference Board – Kevin Wiskus

Centerville Foundation Board of Directors – Bob Thomas and Mike Thomas

Negotiations Committee (includes Support Staff & Administration)- Kevin Wiskus, Bob Thomas, Tim Burger

School Improvement Committee – Mike Thomas and Kris Shondel

ADLM Empowerment Board – Mike Thomas

Finance Committee – Brooke Johnson, Kevin Wiskus, Tim Burger

Facilities Committee- Bob Thomas, Mike Thomas, and Mike Moore

Motion carried unanimously.

Approve Howar Phase I Project Change Orders #3

Howar Phase I Change Order #3 was submitted for approval as follows:

Provide corridor walls to prevent passage of smoke - \$12,771.43

Provide changes to fire alarm upgrades - \$1,131.19

Provide T&M for demo of existing wood boxes in ceiling & fire spray - \$12,842.55

Provide bulk head at STEM lab for new duct work - \$1,350.00

It was moved by Mike Thomas and seconded by Mike Moore to approve Howar Phase I Change Order #3 for the total amount of \$28,095.17 as stated. Motion passed unanimously.

New Business

Approve Howar Phase I Project Change Orders #4

Howar Phase I Change Order #4 was submitted for approval as follows:

Add new ceiling grid and tile at Vestibule 126 - \$566.78

Paint existing glazed block near Office 108 in corridor - \$1,371.43

Provide removal of gate valve to hot water in tunnel - \$1,316.27

Replace existing concrete at sidewalk due to unforeseen condition - \$1,316.27

It was moved by Mike Thomas and seconded by Bob Thomas to approve Howar Phase I Change Order #4 for the total amount of \$4,888.41 as stated. Motion passed unanimously.

Approve Athletic Complex Change Order #2 & #3

Athletic Complex Change Order #2 was submitted for approval as follows:

Provide additional concrete at bleachers and press box - \$18,693.03

Replace existing drainage pipe under bleachers - \$7,234.00

Athletic Complex Change Order #3 was submitted for approval as follows:

Credit the remaining balance of the Contingency to the Owner – Deduct (-24,072.97)

It was moved by Mike Moore and seconded by Brooke Johnson to approve Athletic Complex Change Order #2 for the total amount of \$25,927.03 and Change Order #2 for the deduct to contract total of (-\$24,072.97) as stated. Motion passed unanimously.

Approve Early Graduates for 2021-22

It was moved by Mike Thomas and seconded by Bob Thomas to approve the list of 4 early graduates for 2021-22 as presented. Motion passed unanimously.

Approve Snow Bids

It was moved by Mike Thomas and seconded by Kris Shondel to approve the snow removal bid from Cicco Construction for the amount of \$750 as presented. Motion passed unanimously.

Approve Support Staff Handbook Amendment

Recommendation for change to support staff handbook:

~~*Drivers are reimbursed for physical exam costs as per board policy. (Up to \$100 by bringing in the Explanation of Benefits insurance summary (EOB) of the individual's cost for the physical). Drivers are reimbursed for Commercial Drivers License renewals as per board rules.*~~

Drivers are reimbursed for physical exam costs as per board policy. Drivers are reimbursed the full amount by bringing in a receipt for the individual's out of pocket cost for the physical.

*Costs occurred in the process of acquiring a CDL, or endorsements required to transport school children, including ~~up to \$100.00~~ of the **out of pocket** cost of a CDL physical after producing a paid receipt, will be reimbursed in (three) equal monthly payments as long as that person remains employed by Centerville Community School District for that three-month period*

After discussion, it was moved by Brooke Johnson and seconded by Mike Thomas to amend the proposed amendment to the support staff handbook by also striking “~~will be reimbursed in (three) equal monthly payments as long as that person remains employed by Centerville Community School District for that three-month period~~” in addition to the original recommendations. Motion passed unanimously.

It was moved by Brooke Johnson and seconded by Kris Shondel to approve the Support Staff Handbook proposed amendment as amended. Motion passed unanimously.

Approve Personnel Business Procedures

Resignations

1. Skyler Morrison – Resigning from Sp. Ed. Aide Specific at Howar effective December 16, 2021.
2. Nyrobi McIntire – Resigning from Sp. Ed. Aide Specific at Lakeview effective November 8, 2021.
3. Erin Beeson – Resigning from Sp. Ed. Aide Specific at Howar M.S. effective November 19, 2021.
4. Shelly Nielsen – Resigning from High School Secretary effective January 31, 2021.

Employment/Contracts

1. Rick Sweet – Assistant Softball Coach for the 2021-22 season, replacing Randy Barger.
2. Sheridan Fast – Sp. Ed. Aide Specific at Howar M.S., replacing Meri Helmrichs, effective Dec. 1, 2021.

December 13, 2021 Minutes

Sports Officials Contracts – as listed

It was moved by Bob Thomas and seconded by Mike Moore to approve all personnel items as presented. Motion passed unanimously.

Financial Reports

It was moved by Mike Thomas and seconded by Tim Burger to approve all prepaids, list of bills, financial reports, and pay per diem as presented. Motion passed unanimously.

Committee Report

Kevin Wiskus reported that earlier in the evening the Finance Committee had discussed the following topics: negotiations & salary committees, upcoming presentation from Matt Gillaspie, 2022-23 negotiations, supplemental state aid, and signing bonuses.

Superintendent Report

Tom Rubel distributed a list of the remainder of the 2021-22 board meetings and work sessions. He spoke about an upcoming presenter coming to the district and shared out the activities scheduled as well copies of the presenter's book.

Adjourn

It was moved by Mike Moore and seconded by Brooke Johnson to adjourn the meeting at 8:39 pm. Motion passed unanimously.

Kevin Wiskus, Board President

Board Secretary, Lisa Swarts