

# Centerville PowerSchool E-Registration Parent Guide

Parents,

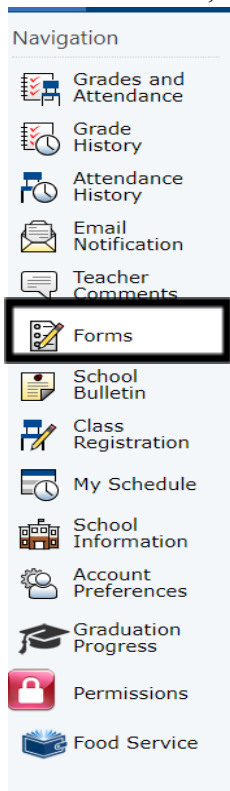
You can register using a computer, smartphone, or tablet. If you are using a smartphone use your phone's web browser and visit our PowerSchool site:

<https://centerville.powerschool.com/public/home.html>

In the Login box enter your **User Name** and **Password**, click **Sign In**. If you do not have a parent access account, you will need to create an account.

The PowerSchool Parent Portal screen will display. Each of the students attached to your account will display in the bar below the PowerSchool Logo (upper left portion of the screen). Choose the first student by clicking on the student's name.

In the left menu, scroll down and click Forms.



The E-Registration process begins with the Enrollment tab.

### Enroll Form Listing for

Your preferences haven't been configured.

To configure if and how you'll receive notifications for forms, please use the button below to set your preferences.

Forms			
Centerville			
Status	Form Name	Form Description	Category
Empty	[Centerville] A - Student Demographics		Centerville
Empty	[Centerville] B - Student Address		Centerville
Empty	[Centerville] C - Student Contacts		Centerville
Empty	[Centerville] D - Home Language Survey		Centerville
Empty	[Centerville] E - Health Information		Centerville
Empty	[Centerville] F - Permissions - Revised		Centerville
Empty	[Centerville] G - Transportation Request Form	Request bus transportation to/from school for your child	Centerville
Empty	[Centerville] I - Migrant Worker Questionnaire		Centerville
Empty	[Centerville] Z - Acknowledgment of Completion		Centerville

Parents will have the following ten forms to complete/update:

- Student Demographics (Centerville A)
- Student Address (Centerville B)
- Student Contacts (Centerville C)
- Home Language Survey (Centerville D)
  - Language information required by the state to be gathered from every student.
- Health Information (Centerville E)
  - Medications and health concerns
- Permissions, (Centerville F)
  - Parents grant or deny permission for their student school activities
  - Link to Online Fee Web store
  - Link to other health forms and athletic forms that will need printed and returned
- Transportation Request Form (Centerville G)
  - Request bus transportation to/from school for your child
- Migrant Worker Questionnaire (Centerville I)
- Acknowledgement of Completion (Centerville Z)

If you would like to fill out the Book Fee Waiver Application, you will find this form under the General Form tab.

The screenshot shows the 'School Form Listing for' page in PowerSchool. The navigation sidebar on the left includes options like 'Grades and Attendance', 'Grade History', 'Attendance History', 'Email Notification', 'Teacher Comments', 'Forms', 'School Bulletin', 'Class Registration', 'My Schedule', 'School Information', 'Account Preferences', 'Graduation Progress', 'Permissions', and 'Food Service'. The main content area has tabs for 'General Forms', 'Class Forms', 'Enrollment', and 'Student Support'. Below the tabs, there's a message: 'Your preferences haven't been configured. To configure if and how you'll receive notifications for forms, please use the button below to set your preferences.' A search bar is present with the text 'Search forms...'. Below that, a table lists forms for 'Centerville'. The table has columns for 'Status', 'Form Name', 'Form Description', and 'Category'. One form is listed with a blue leaf icon and the status 'Empty'. The form name is '[Centerville] J- Student Fee Waiver Application CodeNo. 503.3E1' and the description is 'All information provided in connection with this application will be kept confidential.' The category is 'Centerville'. At the bottom, a legend explains the icons: Blue leaf - Form Empty, Green leaf - Form Approved / Populated, Yellow leaf - Form Not Approved, and Red leaf - Form Rejected.

Building Secretaries review every change request and provide final approval for updates into PowerSchool. Please check your parent access account for the leaf symbol to change colors.

This block shows a close-up of the form listing for 'Centerville'. It displays a vertical list of forms, each with a blue leaf icon and the word 'Empty'. Below the list is a legend that maps leaf colors to form statuses: Blue for 'Form Empty', Green for 'Form Approved / Populated', Yellow for 'Form Not Approved', and Red for 'Form Rejected'. Arrows point from the legend to the corresponding text labels below.

Centerville

Status
Empty
Empty
Empty
Empty
Empty
Empty
Empty
Empty
Empty
Empty
Empty

**Legend**

Icons: Blue leaf - Form Empty, Green leaf - Form Approved / Populated, Yellow leaf - Form Not Approved, Red leaf - Form Rejected, Calendar icon - Date Entry

Leaf colors- Blue      Green      Yellow      Red

Thank you for participating in Electronic Registration! We appreciate your support!