



## Centerville PreK-12 Return to School Plan

*Last Updated 7.23.20*

As we prepare to reopen our doors for fall, we are trying to do the right things to take care of our students, our staff and our community. This is a difficult time for everyone, but it helps to know that this won't last forever.

Our Pandemic Response Team created this plan using guidance from the Iowa Department of Public Health, the Iowa Department of Education, the CDC, and local health agencies and professionals as well as input from CCSD families and staff.

*This plan is likely to change as more information becomes available and as we continue to follow the latest guidance of public health officials. We will notify you when we update our plans.*



### Academic Learning Options During COVID-19 Pandemic

When we asked families about their preferences for our reopening this fall, most wanted their children to come back in person, but some preferred a remote learning option because of the COVID-19 pandemic.

For those parents that wish to utilize the remote learning option, please fill out this [online form](#). You will need to complete this form for each of your children you are signing up for remote instruction.

If you have questions or need help, call your child's school. **You must sign up by Tuesday, August 4** to allow us time to plan for staffing and class enrollments. If we do not hear from you by August 4, we will plan for your child to attend school in person.

Regardless of which plan the school or student is participating in, active engagement and attendance is required by law.

#### **Access to Technology**

All students will be assigned an iPad (PK-1) or chromebook (Gr. 2-12) to use for the 2020-2021 school year.

Maintenance and virtual supervision of the devices will be ongoing. (GoGuardian and Parental Supervision)

Students will need to have access to a high-speed wireless internet connection. If this is an issue, families should contact their child's school office and leave a message with your contact information.

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## **CENTERVILLE SCHOOL DISTRICT LEARNING OPTIONS**

1. *On-site Learning (Face-to-Face)*
2. *Remote Learning*
3. *Hybrid Option*

### **On-site (Face-to-Face):**

If you want your child to attend in person, you do not need to do anything further than to register them for school.

If we need to close down a classroom, a school or the entire district because of a COVID-19 outbreak, our in-person students and teachers would move together to Remote Learning.

This would look similar to the At-Home Learning program we used when we shut down last spring, although we have been hard at work this summer to improve it based on the feedback we received from students, teachers and families.

### **Remote Learning (Online):**

Families who choose this option for their student(s) will participate in our remote learning option. Complete the online registration for school and also fill out this [online form](#). You will need to complete this form for each of your children you are signing up for remote instruction.

This is the remote learning option we are offering during the COVID-19 pandemic for students from across the Centerville Community School District. It could include both direct teacher instruction and independent student work, virtual one-on-one meetings, virtual group meetings, live class sessions and/or pre-recorded videos. These students will not be on campus during the school day for activities like celebrations.

Students choosing this option during the COVID-19 pandemic must commit to Remote Learning for the entire semester. They will *not* be able to switch back to in-person learning until the next semester. Students will need to have access to a high-speed wireless internet connection. If this is an issue, families should contact their child's school office and leave a message with your contact information.

### **Hybrid Option:**

In the event that we are not able to have all of our students attend in-person due to the need for social distancing and safety measures, we have developed a hybrid plan which would allow for 50% of students to attend school two-three days a week. Half of each grade of students would be divided and assigned to either the "A Group" or "B Group" to determine which days they will attend. Attendance and grades will be maintained for all students. Students will need to have access to a high-speed wireless internet connection. If this is an issue, families should contact their child's school office and leave a message with your contact information.

## **Q & A ABOUT REMOTE LEARNING**

### ***Will my child be able to get the courses they want?***

We will place elementary and middle school students in courses based on their grade levels, and we will enroll high school students in courses they need to graduate. However, because high-school course requests and teacher availability will vary during this COVID-19 pandemic, we will have limited options, so students might not get their preferred courses.

### ***How much time and work will Remote Learning require from students and their parents?***

All students will need to complete daily assignments. Elementary students might need help from a family member to complete their work. Each student will need a different amount of time to do their daily coursework.

### ***May my child who has special needs sign up for Remote Learning?***

Remote Learning is an option that may be considered, however the child's current plan would not necessarily be the same. If you would like this option, please notify your building principal so they can schedule an IEP meeting to develop a plan for your child. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans will be determined by each respective IEP or Section 504 team.

### ***May my child participate in high-school or middle-school sports, band or other CCSD activities if we select the Remote Learning option?***

Yes. The rules from the Iowa High School State High School Activities Association, or IAHSAA, say that our Remote Learners may participate in programs like sports, band and choir. Families must provide transportation for their children in these cases.

Please keep in mind that, while we will take all the reasonable safety precautions we can, we can't always provide full physical distancing or the option of mask wearing with these activities. CCSD's eligibility requirements will still apply, including attendance and making progress toward graduation.

### ***Will students in Remote Learning still take tests?***

Yes, in addition to our assessments, these students will also take state tests. We will work with families to safely schedule any required on-site assessments.

### ***Will my child have access to the technology they need?***

We will issue a device to all Remote Learning students. This will include iPads for students in preschool, kindergarten, and first grade. Chromebooks will be issued to students in grades two through twelve. Students will need to have access to a high-speed wireless internet connection. If this is an issue, families should contact their child's school office and leave a message.

### ***How will I know how my child is doing in their courses?***

Staff will monitor student engagement and communicate/follow-up with families and maintain accurate attendance and communication. Parents and guardians of students in grades 3-12 may check progress through the PowerSchool portal as well.

### ***How will students earn grades for these courses?***

Elementary students will receive quarterly grades, and middle and high school students will receive grades each semester. Teachers will record grades in PowerSchool for students in Grades three through twelve. High school and middle school students will see these grades reflected in their overall grade point average. Students in grades K-2 will receive feedback throughout each quarter from their child's teachers on their academic progress towards meeting the Grade Level Standards.



## Health and Safety Precautions

We are taking every reasonable precaution we can to try to keep our students and our staff safe during this COVID-19 pandemic.

The specific details might vary a little, because of differences in things like building layouts, schedules and grade levels.

We appreciate all you are doing to help us in our efforts to protect our Centerville community students and staff.

*This plan is likely to change as more information becomes available and as we continue to follow the latest guidance of public health officials. We will notify you when we update our plans.*

### **Screening for Symptoms:**

Students and staff must stay home if sick. We will give families and staff members a card with these symptoms, so our Centerville CSD families can screen for illness before coming to school and work each day.

- Fever  
*According to the CDC and American Academy of Pediatrics, a fever is 100.4 F or greater.*
- Cough
- Rash
- Sore throat
- Shortness of breath
- Diarrhea
- Nausea or vomiting
- Fatigue
- Headache
- Muscle pain
- Lack of appetite
- Loss of taste or smell

All members of our school will follow these guidelines to screen for symptoms of COVID-19, and must stay home if ill.

### **Exposure to COVID-19:**

If there is confirmation of a person who has COVID-19 that was in a school building, administration will immediately contact the Appanoose County Public Health Department and will follow their recommendations and guidelines which may result in building or school closure.

If students or staff have had direct contact with another individual who tested positive for COVID-19, the Appanoose County Public Health Department will notify them and advise them of the appropriate next steps.

If a student has a temperature of 100.4 or higher, that student and others from the household in the CCSD system will be sent home for the rest of the day. If the household member does not have any symptoms of illness, they can return to school the next day. The student who had a fever will not be able to return until they have not had a fever or any other symptoms for at least 24 hours without the use of medication that can reduce a fever.

Individuals who may have COVID-19 symptoms will be separated, given a mask, and wait to be evaluated or picked up. Only essential staff and students assigned to the room can enter — with personal protective equipment and social distancing. This room will be disinfected throughout the day and after each student who has symptoms of COVID-19.

### ***Physical Distancing:***

We will take steps to promote physical distancing, although we cannot keep everyone six feet apart. This could look different at each school, due to the difference in the spaces, and it could include:

- Staggering the use of common spaces, including the cafeteria, playground and other areas
- Rearranging furniture and equipment to move students farther apart
- Adjusting recess and lunch schedules to allow for more cleaning and disinfection
- Modifying passing periods
- Changing arrival and dismissal procedures

### ***Masks:***

It is strongly recommended that everyone wear a mask when physical distancing is difficult.

All students riding a school bus will be required to wear a face covering while on the bus.

We will provide each child and staff member with 2 washable cloth masks, but they may use their own if they prefer.

### ***Handwashing:***

Throughout the day, we will encourage hand washing, and we will also supply hand sanitizer in every classroom. Students and staff members must wash hands or use hand sanitizer upon entering the building and before and after meals and recess.

### ***Cleaning:***

We are increasing our cleaning procedures, including sanitizing surfaces at least once a day. We will also disinfect devices such as computers. We will provide hand sanitizer and wipes for every classroom.

### ***Transportation:***

Due to the current COVID-19 circumstances, all students riding a school bus will be required to wear a face covering while on the bus. Because of challenges with social distancing on buses, parents are encouraged to provide transportation for their children to and from school when possible.

We will not be able to provide physical distancing on the buses, but we will take as many precautions as possible. Crowded buses contribute to the spread of COVID-19 in a significant way, therefore, we ask that you please consider taking your child to school instead of sending them on the bus:

- Students must wear masks.
- Drivers will wear face coverings when students are boarding and getting off the bus.
- We will open windows when possible.
- Drivers will be trained about health and safety precautions for COVID-19.
- All surfaces on the buses at the end of each route will be disinfected.
- Students will have assigned seats for when riding the bus, with siblings sitting together when possible. The seat behind the driver will remain empty.
- When possible, we will assign drivers to a single bus and route.

**Visitors:**

Building access will be limited to essential employees and students only, therefore, parents and other visitors will not be able to enter the school.

If you need to bring something to the school or drop off medication, you will need to push the bell at the door and wait to be assisted. We will also work with families when we need to have meetings for students' individual education programs (IEPs), 504 plans and individual health plans (IHPs).

**Food Service:**

The Food Services staff is keeping up with the latest federal, state and local guidelines for preparing and serving meals. They will serve students instead of having several self-serve options. The only things students will serve themselves are packaged foods.

To create more physical distancing, each school will work to spread students out and change meal schedules. These schedules will allow students to wash their hands before and after eating.

Families who have students participating in the Remote Learning Plan will be able to stop by and pick up meals for their student(s) at the Lakeview Cafeteria doors just as was done in the Spring.

**Sharing Supplies:**

We will reduce sharing of school supplies, and we will sanitize the supplies we must share. Each student should have their own school supplies for their own personal use.

**Facilities:**

As a safety precaution, we are not yet opening our indoor facilities for use by outside groups. We will reevaluate this decision as public health guidelines evolve.

**Water:**

We are asking students and staff members to bring a water bottle to school/work with you. Students and staff members can refill from one of our water fill stations. The water fountains will be closed to prevent the spread of disease.

**Large Gatherings:**

We will not have any assemblies, field trips or special performances during this time. This includes school-wide events like carnivals. Our schools will provide new, physically distanced or virtual plans for events like registration, back-to-school nights and orientations.

**Extra-Curricular Activities, Athletics and Clubs:**

We will continue offering extra-curricular activities, including athletics and clubs, taking as many safety precautions as possible. We will follow guidelines from IAHSAA as we receive them, and we will keep participants updated on their rules.

**Large Classes:**

We are putting in place reasonable precautions for large classes such as PE, band, and choir.

## ***Developing Student Awareness of Health and Safety Precautions:***

We will help students understand how school will look different during this pandemic, teaching them about health and safety. This will include information from public health officials about handwashing, physical distancing, covering coughs, staying home, wearing face masks and avoiding face-touching.

### ***Attendance:***

Attendance and grades will be maintained for all students regardless of which plan they are participating in, but may look different for Remote Learning. If you have any questions about attendance, please contact your child's school so we can work with you.



## **In Case of COVID-19 Symptoms**

### ***How we will respond if someone has COVID-19 symptoms:***

#### ***Notifications about Cases:***

As we work to keep students and staff safe during this pandemic, we will share as much information as possible with you, while still following legal and ethical privacy rules.

While privacy laws keep us from sharing information with you, please take precautions as if everyone has COVID-19, including you and your family. Please use the list of symptoms we gave you to screen before coming to school, and please stay home if you know you or your child have been exposed to COVID-19 until you are evaluated by a medical professional.

For family members, if we become aware that your child was directly in contact at school with someone who tested positive for COVID-19 or someone whose medical provider diagnosed them with a presumed case of COVID-19, the Appanoose County Public Health will communicate with you the necessary next steps.

For staff members, the same is true. If we become aware you were directly in contact at work with someone who tested positive for COVID-19 or someone whose medical provider diagnosed them with a presumed case of COVID-19, the Appanoose County Public Health will communicate with you the necessary next steps.

#### ***Assessing Symptoms:***

The school nurses will use their nursing judgement to evaluate the person's symptoms. Even if a student or staff member's fever does not reach the American Academy of Pediatrics' recommendation of 100.4 F, the nurse will send the student or staff member home after considering all symptoms.

#### ***Safety Precautions:***

Our school nurse will use CDC-recommended personal protective equipment (PPE) when working with a student or staff member with COVID-19 symptoms, and the nurse will try to keep the person with symptoms masked and separated from everyone else until they can carefully leave the school within 30 minutes.

**Guidelines:**

The nurse will send home guidelines to the student's family or staff member, including information about the guidelines for returning to school.

**Medical Care:**

The nurse will recommend the person with symptoms follow up with a licensed medical provider or the health department prior to returning to school.

**Cleaning:**

We will increase our sanitary measures in the learning space that the student or staff member was in most recently.

**If a Student or Staff Member Gets a COVID-19 Diagnosis:**

If a student or staff member has a positive COVID-19 test or a healthcare provider diagnoses presumptive COVID-19, we will follow these guidelines:

- If your child has been in direct contact with someone who tested positive for COVID-19 or whose medical provider diagnosed them with a presumed case of COVID-19, the Appanoose County Public Health will communicate with you the necessary next steps.
- The CCSD will work with our local health departments to determine what precautions we must take and whether any closures would be necessary.
- The persons' family members should self-quarantine for 14 days after the last day of exposure. Nurses will contact buildings where family members attend to ensure that they are observing the self-quarantine.
- If that individual rode a school bus, the vehicle will be cleaned and disinfected before returning to service.

**In Case COVID-19 Spreads in Our Community:**

If your child has been in direct contact with someone who tested positive for COVID-19 or whose medical provider diagnosed them with a presumed case of COVID-19, the Appanoose County Public Health will communicate with you the necessary next steps.

If there is community spread of COVID-19 within a school, Appanoose County Public Health will complete contact tracing and inform those who have had close contact with a sick student or staff member. We will follow public health guidelines and recommendations to determine whether any closures would be necessary.

**Returning to School After Illness****If the School Nurse Sends a Student or Staff Member Home:**

If a school nurse sends a student or staff member home with COVID-19-like symptoms, they will use these guidelines to decide about the student or staff member's return to school:

- Must be fever-free a minimum of 24 hours without the use of fever-reducing medication such as Tylenol or ibuprofen
- Must have an improvement in COVID-19-like symptoms
- Might be asked to stay home at least 10 days after symptoms first appeared
- Might be asked to bring medical clearance to return to school signed by their licensed health care provider



***If a Student or Staff Member Gets Diagnosed with COVID-19:***

If a student or staff member has a positive COVID-19 test or gets a diagnosis of presumptive COVID-19 from their health care provider, we will follow these guidelines to decide about the return to school:

- Must be fever-free a minimum of 24 hours without the use of fever-reducing medication such as Tylenol or ibuprofen
- Must have an improvement in COVID-19-like symptoms
- Must stay home at least 10 days after symptoms first appear OR until receiving two negative COVID-19 tests completed 24 hours apart
- Might be asked to provide documentation from a licensed health care provider stating clearance to return to school