

Technology Committee Minutes
September 18, 2017

1. Staff Groups Reporting Out
 - I. Review of needs from subcommittees
 - A. High School:
 1. Chromebooks for English classes
 2. Lab by library needs 30 laptops
 3. Cart for science, new needed
 4. 3D printer
 5. Wireless access points need installed.
 6. 12 carts for whole building.
 - a) 2 per department
 - B. Howar
 1. 6 carts for hallway #24, 3 for each of the 2 hallways
 2. Responsibility of carts so they are ready to go when need them
 3. Whiteboards working properly and software updated
 4. Designate a place for students to use technology besides the classroom
 5. Library to be converted to multimedia room vs traditional library.
 6. Plan for 1;1
 - C. Lakeview
 1. Increase number of chromebooks to hopefully replace the lab.
 - a) 4 carts - 28 for each grade level.
 2. Increase size of access points
 - D. Central
 1. Reliability of technology.
 - a) Pen working on boards, volume of the sound etc..
 2. Exposure to chromebooks to learn difference between them and iPads.
 3. How to best use the apps
 - E. Preschool
 1. Computers with mice
 2. Cases for iPads need 20-24
 3. 6 iPads
 - II. Allocating duties that need done on a routine basis.
 - A. Maintenance: Example: Projectors with the prometheans board were not cleaned at the lower elementary and so projectors would overheat and not work.
 - B. Replacement plan for old technology. For example some Smart boards are 10 years old.
 - C. Digital Citizenship: purchase of apps.
 - III. Document of current technology survey from staff with number of devices they have with what they would like to have

IV. Next Steps:

- A. Access points. MPA has a plan and timeline in place and could be shared
- B. Check the bandwidth with MPA and AEA
 - 1. HS, Howar, and Lakeview all have 100 megabits,
 - 2. Central and Preschool(Lincoln) has 75 megabits each.
- C. Develop a replacement plan. If inventory is done correctly then can establish a plan tied to inventory. Develop management plan. Who will push apps, handle daily issues like if device not working or apps issues.
 - 1. (Kim, Dianne Fatka, Lisa Massey and Sheila)
- D. Purchasing plan for most critical item first and then on a long term plan (Admin)
 - 1. Care plan
 - 2. Implementation plan with PD on use of technology
- E. Subcommittee who works on research and plan for the district to move 1:1
 - 1. On hold till board accepts the plan to move to 1:1

October 3rd the truck will come to pick up the old equipment. Inventory needs to reflect what is being discarded.

Next meeting. Terri will send an email tomorrow with date.