

December 11, 2017

The regular meeting of the Board of Education of the Centerville Community School District was held December 11, 2017 at 6:30 P.M. in the board room of the Administration Office, 634 North Main, Centerville.

Call to order and roll call

President Marty Braster called the regular board meeting to order at 6:30 P.M. Roll call to determine quorum was taken as follows:

Present: Brooke Johnson, Angela Ocker, Bob Thomas, Mike Thomas, Travis Yeomans (left meeting at 7:10 PM), Marty Braster, and Larry Heffron.

Absent: none.

Also present were Superintendent Tom Rubel and Board Secretary Linda Henderson.

Welcome Visitors

A. Public Forum

There was no comments from the public.

Approve Agenda

Tom Rubel suggested moving Item G. "Approve Walk-In Freezer Bid at Lakeview" to A. It was moved by Travis Yeomans and seconded by Bob Thomas to approve the agenda with moving item G "Approve Walk-In Freezer Bid at Lakeview" to A. Motion carried unanimously.

Approve Minutes of previous meetings

It was moved by Angela Ocker and seconded by Brooke Johnson to approve the minutes of November 13 as stated. Motion carried unanimously.

Old Business – There was no old business.

New Business

Approve Walk-In Freezer Bid at Lakeview

Director of Food Service Holly Hutton stated bids were received for Lakeview walk-in freezer from:

- |                                                                                                 |                                                                                                          |                           |
|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|---------------------------|
| 1) Superior Cable & Data                                                                        | Freezer removal and replacement                                                                          | \$29,041.26               |
|                                                                                                 | Hiring Cicco Construction to-remove slab, water proof wall, add drain tile and install new concrete slab | \$7,500.00                |
|                                                                                                 | Hiring Danley's Construction – remove and replace roof over freezer                                      | \$7,383.00 = \$43,924.26  |
| Superior Cable & Data will pay for rollback and dump fees. Bid for freezer is good for 90 days. |                                                                                                          |                           |
| 2) Winger 1 <sup>st</sup> Bid                                                                   | Labor, materials for replacement of freezer, new concrete, and drainage under freezer slab               | \$55,000.00               |
|                                                                                                 | Option tread plate floor in freezer                                                                      | \$ 2,675.00               |
|                                                                                                 | Labor and materials for extending existing wall footing drains under freezer pad                         | \$7,930.00                |
|                                                                                                 | Labor and materials for removal and replacement of roof over freezer                                     | \$12,880.00 = \$79,445.00 |
| 3) Winger 2 <sup>nd</sup> Bid                                                                   | Removal and replacement of freezer only                                                                  | \$46,210.00 = \$46,210.00 |

Mrs. Hutton stated the manufacturer for the walk-in freezer is U.S. Cooler. The current freezer is over 45 years old; base is sinking and tipping over to one side even though maintenance staff has done prep work to stabilize the freezer. Mr. Kaster stated work would begin when school is dismissed for the summer.

It was moved by Larry Heffron and seconded by Travis Yeomans to approve the low bid from Superior Cable & Data for a walk-in freezer at a total cost of \$43,924.26 from PPEL fund. Motion carried unanimously.

Approve RDG Architectural Firm Contract

It was moved by Larry Heffron and seconded by Bob Thomas to approve the AIA Document B101-2007 Standard Form of Agreement between Owner and Architect-RDG IA Inc. for the Lakeview Renovation and Additions. Motion carried unanimously.

Presentation from RDG Architectural Firm on Lakeview Renovation and Additions

Michelle Cunliffe, Architect from RDG, reviewed the proposed Lakeview Renovation and Additions. Travis Yeomans left meeting at 7:10 PM.

Approve At-Risk/Dropout Grant Application for 2018-19

Jeremy Hissem and Rhonda Raskie reviewed the proposed 2018-19 At-Risk/Dropout Grant application, which includes dropping Ed. Center, increasing a teacher from FTE .8 to 1.0, adding paraprofessional and social worker. The proposed 2018-19 budget is \$628,746, that includes \$55,451 At-Risk and \$573,295 Dropout. The Dropout \$573,295 is reduced by 25% regular district program cost or \$143,324 = \$429,971 modified supplemental amount.

It was moved by Brooke Johnson and seconded by Larry Heffron to approve submitting to Department of Education the At-Risk/Dropout Grant application for 2018-19 for modified supplemental amount of \$429,971.00. Motion carried unanimously.

Approve Alternative Graduation Credits

Jeremy Hissem proposed modifications to board policy 505.7.1 Multiple Diploma Requirements for the alternative high school: add as 2<sup>nd</sup> paragraph:

*To receive a "core" high school diploma from this school district, a student will need to earn a total of 40 credits in grades 9-12. Students earning a "core" diploma will not have to meet the "concentration" requirements. All credits needed to earn this diploma will be the same as a "standard" diploma less eight elective credits. In order to qualify for a "core" diploma a student must be accepted and enrolled in our alternative high school.*

It was moved by Larry Heffron and seconded by Brooke Johnson to approve the first reading to board policy 505.7.1 Multiple Diploma Requirements with the inclusion of the second paragraph as stated. Motion carried unanimously.

Approve Early Retirements

Mr. Rubel stated nine certified teachers completed early retirement application by December 1<sup>st</sup> at 5:00 PM to retire at the end of the 2017-18 school year. This has been recommended on financial conditions of the district for savings. There are other groups in our organization who will not be offered an early retirement incentive because there is very little if any savings.

It was moved by Bob Thomas and seconded by Angela Ocker to approve the early retirement applications to receive \$30,000 effective at the end of the 2017-18 school year.

Jeri Bradley – Elementary Teacher  
Jodi Higbee – Elementary Teacher  
Joan Mobley – Secondary Teacher  
Mary Ann Sivetts – Elementary Teacher  
Beverly Scieszinski – Elementary Teacher  
Dianne Mueller – K-12 Teacher  
Faustino Terrones – Elementary Teacher  
Elva Louise Mericle – Elementary Teacher  
Nancy Kincaid – Elementary Teacher

In addition, to issue a letter of commendation and lifetime activity pass thanking each certified teacher for their years of service to the district. Motion carried unanimously.

Approve Support Staff Hourly Wage Incentive

It was moved by Larry Heffron and seconded by Angela Ocker to approve the support staff \$.50 per hour increase incentive effective January 1, 2018. Motion carried unanimously.

Approve Transportation Vehicle Bids

Transportation vehicle bids were due by December 6 at 12:00 noon. Bids were received from:

1998 BlueBird Bus	\$513.00	Stewart Everman
1999 Thomas Bus	\$513.00	Stewart Everman
1999 International Bus	\$713.00	Stewart Everman
2000 Taurus Car	\$51.00	Art Winkel
1967 4x6 Steel Trailer with hand pump fuel tank pintle hitch:		
	\$30	Charlie Rodriguez
	\$115.00	Richard Eckles
	\$200.00	Dennis Exline

It was moved by Brooke Johnson and seconded by Angela Ocker to approve awarding the highest bid as stated for transportation vehicles. Motion carried unanimously.

Review 2017-18 Board Meeting Dates and Budgetary Timelines

The board reviewed the remaining 2017-18 board meeting dates. The FY19 budget is due by April 15 and work on this budget will begin in January. The Facilities Committee will be meeting to review PPEL that expires FY2021.

Approve 28E Agreement with City of Centerville for Tennis Court

Mr. Rubel stated Rick Engel prepared the 28E agreement draft copy with the City of Centerville for Tennis Court. If the board approves the draft copy, we will send to the City of Centerville to review/approve. A final copy would be brought to the board for approval.

It was moved by Larry Heffron and seconded by Bob Thomas to approve the 28E agreement draft copy with City of Centerville for Tennis Court. Motion carried unanimously.

Approve Personnel Business Procedures

It was moved by Larry Heffron and seconded by Angela Ocker to approve:

1. Resignation:

Melissa Arnevik – Central Special Education Aide Specific effective December 21.

2. Transfers- There were no transfers.

3. Employment/Contracts

Jennifer Osborne-Burns - FTE .8 increase to 1.0 Teacher, B.A.+24, step 16, wage prorated to \$50,994.22 effective January 2, 2018.

4. Volunteer Agreements

Payton Kauzlarich – Assistant Wrestling Coach pending coaching authorization from Iowa BOEE.

5. Sports Officials Contracts- as stated in board packet.

Motion carried unanimously.

Reports

Dianne Fatka updated the board on a possible 3-year preschool for 2018-19 school year.

Terri Schofield stated she has finalized Title I report and worked in 5SIGHT academic reporting software

Tim Kaster stated asbestos was removed from the Central Gym during the Thanksgiving holiday and high school auditorium stage floor will be redone during Christmas holidays.

Tom Rubel stated

- 1) He spoke with Craig Schwerdtfeger, StruXture Architects, concerning the \$14,913.36 invoice from Fleming Enterprises to repair the main water line for HS Wrestling Room.
- 2) Beginning in January administrative reports will be included in the board work session packet and not regular school board packet.
- 3) Administrators will be reviewing the 2018-19 proposed school calendar.
- 4) After Christmas break certified staff will return on January 2 for professional development and a Back to School meal.
- 5) Currently getting bids for the phone system.

Marty Braster thanked Karen Swanson and Terri Schofield for their work in submitting the USDA grant application.

#### Financial Reports

It was moved by Larry Heffron and seconded by Bob Thomas to approve the invoices and pay per diem as stated. Motion carried unanimously.

#### Adjourn

It was moved by Larry Heffron and seconded by Bob Thomas to adjourn at 8:15 P.M. Motion carried unanimously.