

September 12, 2016

The annual and organizational/regular meeting of the Board of Education of the Centerville Community School District was held September 12, 2016 at 6:30 P.M. in the board room of the Administration Office, 634 North Main, Centerville.

Annual Meeting

Call to order and roll call

President Marty Braster called the annual meeting to order at 6:30 P.M. Roll call to determine quorum was taken as follows:

Present: Bob Thomas, Travis Yeomans, Marty Braster, Larry Heffron, Brooke Johnson, Angela Ocker, and Joe Sharp.

Absent: none.

Also present were Superintendent Tom Rubel and Board Secretary Linda Henderson.

Welcome Visitors

Mr. Braster welcomed visitors.

Approve Agenda

It was moved by Travis Yeomans and seconded by Angela Ocker to approve the agenda as stated. Motion carried unanimously.

Approve Minutes of Previous Meetings

It was moved by Brooke Johnson and seconded by Joe Sharp to approve the minutes of August 8, August 29 and September 9 as stated. Motion carried unanimously.

Receive and Approve Transportation Annual Report

It was moved by Larry Heffron and seconded by Brooke Johnson to approve the 2015-16 Transportation Annual Report. Motion carried unanimously.

Receive and Approve Local Education Agency's Certified Annual Report (CAR)

It was moved by Travis Yeomans and seconded by Larry Heffron to approve the 2015-16 Local Education Agency's Certified Annual Report (CAR). Motion carried unanimously.

Receive and Approve Local Education Agency's Special Education Supplement (SES)

It was moved by Brooke Johnson and seconded by Joe Sharp to approve the 2015-16 Local Education Agency's Special Education Supplement (SES). Motion carried unanimously.

Receive and Approve Facilities, Elections and Sales Tax

It was moved by Brooke Johnson and seconded by Angela Ocker to approve the 2015-16 Facilities, Elections and Sales Tax report. Motion carried unanimously.

Adjourn to Organizational meeting

It was moved by Travis Yeomans and seconded by Bob Thomas to adjourn to the organizational meeting at 7:00 P.M. Motion carried unanimously.

Organizational/Regular Meeting

Call to order and roll call

President Marty Braster called the organizational/regular meeting to order at 7:00 P.M. Roll call to determine quorum was taken as follows:

Present: Travis Yeomans, Marty Braster, Larry Heffron, Brooke Johnson, Angela Ocker, Joe Sharp, and Bob Thomas.

Absent: none.

Also present were Superintendent Tom Rubel and Board Secretary Linda Henderson.

Appointment of Board Officers for President and Vice President & Oath of Office

It was moved by Brooke Johnson and seconded by Travis Yeomans to nominate Marty Braster as President. Motion carried unanimously. It was moved by Larry Heffron and seconded by Travis Yeomans that nominations cease. Motion carried unanimously.

It was moved by Larry Heffron and seconded by Travis Yeomans to nominate Joe Sharp as Vice President. Motion carried unanimously. It was moved by Brooke Johnson and seconded by Angela Ocker that nominations cease. Motion carried unanimously.

Linda Henderson administered oath of office to Marty Braster as President and Joe Sharp as Vice President.

Welcome Visitors

The board congratulated Elizebeth Logsdon on being awarded the Iowa 2016 Conservation Teacher of the Year.

Approve Agenda

It was moved by Bob Thomas and seconded by Angela Ocker to approve the agenda as stated. Motion carried unanimously.

Old Business – There was no old business.

New Business:

Appoint Committees

Appoint Board Members to groups or committees

1. County Conference Board – Brooke Johnson was appointed.
2. Centerville Foundation Board of Directors (2) – Larry Heffron and Joe Sharp were appointed.
3. Teacher Negotiations Committee – Marty Braster and Bob Thomas were appointed.
4. Administrative Salary Committee – all board members.
5. Support Staff Committee – Angela Ocker and Bob Thomas were appointed.
6. School Improvement Committee – Larry Heffron and Travis Yeomans were appointed.
7. ADLM Empowerment Board – Marty Braster was appointed for the 2nd year of a 3-year term.

It was moved by Travis Yeomans and seconded by Brooke Johnson to approve the appointment of board members to committees. Motion carried unanimously.

Appoint Board Attorney and Chief Negotiator

It was moved by Larry Heffron and seconded by Travis Yeomans to appoint Rick Engel as board attorney. Motion was withdrawn by Larry Heffron. It was moved by Travis Yeomans and seconded by Larry Heffron to appoint Tom Rubel as chief negotiator and Rick Engel as board attorney for the 2016-17 school year. Motion carried unanimously.

Approve Personnel Business Procedures

1. Resignations

It was moved by Bob Thomas and seconded by Larry Heffron to approve the resignations from:

- Roy Bunch – verbal resignation from Lakeview Custodian effective August 31;
- Cori Ballanger – Lincoln Sp. Ed. Aide Specific effective September 16; and
- Brittany Exline – Preschool Sp. Ed. Aide Specific effective September 23.

Motion carried unanimously.

2. Transfers – There were no transfers.

3. Employment/Contracts:

It was moved by Brooke Johnson and seconded by Angela Ocker to approve the contracts with:

- Misty Matherly – Preschool Sp. Ed. Aide Specific, Level II, step 1, \$8.60 per hour, 7 hours per day, M/T/TH/F, 137 days, effective September 13, replacing Shirley Bentley;
- Rick Zaputil – Bus Driver, Level III, step 1, \$11.00 per hour, effective September 13, new position;
- Mercedes Thomas – H.S. Sp. Ed. Aide Specific, Level II, step 4, \$9.50 per hour, 7.5 hours per day, 167 days, effective September 19, replacing Nick Howe;
- Tyler Morgan – Auditorium Manager, step 1, \$934.98;
- Julie Caraccio – Lakeview Student Council 50%, \$255.71; and
- Not contracted Position: Lorene (Lori) Johnson - J.H. Food Service Cashier, Level 1, step 1, \$8.40 per hour, 2 hours per day, effective September 14, replacing Janice Dove.

Motion carried unanimously.

4. Lane Change

It was moved by Brooke Johnson and seconded by Angela Ocker to approve the lane changes effective August 17 for:

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|------------------------|--|
| Haley Bishop | B.A.+12, step 8, \$47,036 salary to B.A.+24, step 8, \$48,291 salary |
| Julie Caraccio | B.A., step 9, \$47,036 salary to B.A.+12, step 9, \$48,291 salary |
| Ranae McGrann | M.A., step 16, \$59,586 salary to M.A.+12, step 17, \$62,096 salary |
| Jennifer Osborne-Burns | B.A.+12, step 14, \$43,653 salary to B.A.+24, step 15, \$45,661 salary |
| Tynne Sulser | M.A., step 16, \$59,586 salary, to M.A.+12, step 17, \$62,096 salary |

Motion carried unanimously.

5. Volunteer Agreements – There were no volunteer agreements

Approve Resolution of Depository Amount

It was moved by Larry Heffron and seconded by Travis Yeomans to approve resolution of depository amount of \$5,000,000 at Iowa Trust & Savings Bank. Motion carried unanimously.

Approve Board Meeting Dates for 2016-17 School Year

It was moved by Travis Yeomans and seconded by Larry Heffron to approve the 2016-17 board meeting dates. Motion carried unanimously.

Discuss Tentative Dates for Legislator Dinner Meeting

Mr. Rubel inquired if the board wished to host a legislative candidate dinner/meeting. The board consensus was to continue the practice and host the event on October 11 with legislative candidates and area school boards.

Approve Second Reading of Board Policies for Retirement – Certified & Support Staff

It was moved by Brooke Johnson and seconded by Travis Yeomans to approve the second reading in board policies 407.3 “Retirement of Certified Personnel” and 413.2 “Retirement of Non-Certified Personnel as stated. Motion carried unanimously.

Approve Request for Allowable Growth and Supplemental Aid for Negative Special Education Balance

It was moved by Larry Heffron and seconded by Joe Sharp to request allowable growth and supplemental aid from School Budget Review Committee for negative special education balance of \$175,693.08 on June 30, 2016. Motion carried unanimously.

Approve 2016-17 I.D.A.T.P. Driver Drug Testing Contract

It was approved by Travis Yeomans and seconded by Joe Sharp to approve the 2016-17 driver drug testing contract with Iowa Drug and Alcohol Testing Program (I.D.A.T.P.). Motion carried unanimously.

Approve 2016-17 I.H.C.C. Articulation Agreement: Machine Technology

It was moved by Brooke Johnson and seconded by Larry Heffron to approve the 2016-17 Indian Hills Community College Articulation agreement for machine technology. Motion carried unanimously.

Approve Faculty Handbook Updates

It was moved by Larry Heffron and seconded by Travis Yeomans to approve the faculty handbook updates as stated. Motion carried unanimously.

Appoint Delegate to I.A.S.B. Board Convention

Travis Yeomans was appointed as delegate for the Iowa Association of School Boards Convention November 16-18.

Approve Sports Official's Contracts

It was moved by Brooke Johnson and seconded by Joe Sharp to approve the sports official's contracts as stated. Motion carried unanimously.

Reports:

Mrs. Fatka reported on FAST testing and Americorps reading core grant.

Mrs. Raskie reported on Teacher Leadership & Compensation.

Mr. Kaput stated information has not been received on e-rate cat 2.

Mr. Rubel reported:

- 1) Brad Warren will be helping at the High School as a student supervisor in the absence of the high school principal.
- 2) Bus drivers, mechanic, and campus mail employee have requested to be a bargaining unit through PERB.
- 3) Non-action items will be discussed at the board work sessions and suggested several topics. These sessions will be from 6:30-8:30 P.M. Larry Heffron suggested to have Ray & Associates present at the October 24 work session to begin the process of hiring a superintendent for the 2017-18 school year.
- 4) Wrestling room specifications are being modified to be mailed to administration office. Options were discussed with StruXture Architect Jesse Lizer on September 1st with Marty Braster, Rich Parker, Matt Johnson, Tim Kaster, Linda Henderson and Tom present. A meeting is scheduled for Wednesday at noon.

Mr. Braster reviewed Iowa Association of School Boards' resources and upcoming meetings.

Presentation of Invoices and Approval of Payment

It was moved by Bob Thomas and seconded by Larry Heffron to approve the invoices as presented. Motion carried unanimously.

Adjourn

It was moved by Larry Heffron and seconded by Travis Yeomans to adjourn at 9:10 P.M. Motion carried unanimously.