

November 13, 2017

The regular meeting of the Board of Education of the Centerville Community School District was held November 13, 2017 at 6:30 P.M. in the board room of the Administration Office, 634 North Main, Centerville.

Call to order and roll call

President Marty Braster called the regular board meeting to order at 6:30 P.M. Roll call to determine quorum was taken as follows:

Present: Brooke Johnson, Angela Ocker, Bob Thomas, Mike Thomas, and Marty Braster.

Absent: Larry Heffron and Travis Yeomans.

Also present were Superintendent Tom Rubel and Board Secretary Linda Henderson.

Welcome Visitors

A. Public Forum

CEA Co-President Julie Caraccio brought cupcakes for the board in celebration of American Education Week.

Approve Agenda

It was moved by Bob Thomas and seconded by Angela Ocker to approve the agenda as stated. Motion carried unanimously.

Approve Minutes of previous meetings

It was moved by Bob Thomas and seconded by Brooke Johnson to approve the minutes of October 9 and 23 as stated. Motion carried unanimously.

Old Business – There was no old business.

New Business

Approve StruXture Architect AIA Document G704 Certificate of Substantial Completion – HS Wrestling Room

Tim Kaster stated the water issue is resolved, heating has been working past few days, and next spring Henning Paric will need to do seeding and re-seeding around the building.

It was moved by Brooke Johnson and seconded by Angela Ocker to approve the StruXture Architect's AIA Document G704 Certificate of Substantial Completion on HS Wrestling Room with Henning Paric Commercial LLC. Motion carried unanimously.

Discussion and Approval to pay Henning Paric retainage

The board discussed the invoice from Fleming Enterprises LLC for \$15,413.36 to replace 8" water service line with a 2" water service to wrestling room. The superintendent will discuss payment of this invoice with StruXture Architect.

It was moved by Bob Thomas and seconded by Mike Thomas to approve application #7 for \$54,339.92 final payment to Henning Paric Commercial for HS Wrestling Room. Motion carried unanimously.

Approve Christner Contracting Change Order #4 and #5 for HS Auditorium Renovation

The HS Auditorium Renovation was reviewed on stage floor being replaced during Christmas break and 8" light fixtures would be returned for a credit to the district.

It was moved by Brooke Johnson and seconded by Bob Thomas to approve change orders with Christner Contracting, Inc. for HS Auditorium Renovation:

#4 Cost to expand ceiling tile over the soffit to cover unsightly exposed deck area \$7,217.70

#4 To provide new valance and main traveler curtain. Replace curtains because they

did not pass flame retardancy test.	\$8,758.50
#4 Sound panels purchased to increase size to cover existing holes discovered after removing old sound panels.	\$ 977.50 = \$16,953.70
#5 Cost for 4-6" F4 light fixtures in lieu of 8" fixtures	\$3,134.25
#5 Cost to replace light switches and covers in hallway.	\$ 183.75
#5 Cost to install new light switches to trophy cabinets in hallway.	\$ 210.00
#5 Cost to install an extra emergency light in hallway.	\$ 210.00
#5 Cost to refeed exit light on balcony that was not functional.	\$ 262.50
#5 Cost to refeed new dimming rack.	\$1,575.00 = \$5,575.50
Motion carried unanimously.	

Approve RDG Architect contract and Payment for Services – Lakeview Addition & Renovation

Mr. Rubel stated Attorney Rick Engel has reviewed the contract with RDG and it has been mailed but not received by the district. Mr. Rubel recommended once the district receives the contract that the board authorize payment to RDG for \$76,292.15.

It was moved by Bob Thomas and seconded by Brooke Johnson to pay the \$76,292.15 invoice to RDG once the contract has been received. Motion carried unanimously.

Approve SBRC Request for Allowable Growth for Enrollment, Late Open Enrollment, and LEP

It was moved by Angela Ocker and seconded by Brooke Johnson to approve submitting to School Budget Review Committee (SBRC) for allowable growth for increasing enrollment of 40.5 students for \$272,281.50. Motion carried unanimously.

Approve Snow Bids

One bid was received from Cicco Construction for snow removal of \$595.00 per occurrence.

It was moved by Mike Thomas and seconded by Bob Thomas to approve the snow bid from Cicco Construction of \$595.00 for snow removal at H.S. parking lots, Lakeview front and back lots, and J.H. back parking lot. Motion carried unanimously.

Approve Transportation Bids

Two bids were received for transportation vehicles.

1999 International Bus VIN#1HVBBABNXWH619548	
William Boylan \$1,150.00	Creighton Mihalovich \$559.00
2000 Freightliner Bus VIN#4U23CFAA2YCF70329	
William Boylan \$1,150.00	Creighton Mihalovich \$759.00
1991 Deutz-Allis 5220 Tractor	
Creighton Mihalovich \$300.00	

It was moved by Brooke Johnson and seconded by Angela Ocker to approve awarding to the highest bidder for the two school buses-William Boylan at \$1,150.00 each and tractor-Creighton Mihalovich at \$300.00. Motion carried unanimously. It was decided to re-bid the remaining vehicles with no minimum bid amount.

Approve Submitting Grant Application to Iowa Area Development Group

Mr. Rubel reviewed grant application from Chariton Valley Electric Cooperative Board of Directors and Northeast Missouri Power Board of Directors for \$1,720,000 with zero interest for the Lakeview Renovation and Addition project. Karen Swanson and Terri Schofield will be completing the grant application, which is due by December 30. Mr. Rubel stated after the grant is submitted the district could receive acceptance or denial in May/June 2018. It was moved by Brooke Johnson and seconded by Mike Thomas to approve submitting a grant application to Iowa Area Development Group. Motion carried unanimously.

Approve School Improvement Advisory Committee

It was moved by Brooke Johnson and seconded by Angela Ocker to approve the School Improvement Advisory Committee (SIAC) for the 2017-18 school year. Motion carried unanimously.

Approve First and Second Reading of Board Policy 416 “Vacations/Holidays Non-Certified Staff”

Mr. Braster referenced board policy Code No. 211.6 where the board has discretion to approve a minor change in a policy at one reading. Mr. Braster stated this is considered a minor change as there would be no additional monies paid, just additional days off at the holiday. Mr. Rubel stated this is a very common practice in many districts.

It was moved by Brooke Johnson and seconded by Bob Thomas to approve the first and second reading of board policy Code No. 416 “Vacations/Holidays Non-Certified Staff” to add a sentence in last paragraph “*Employees contracted twelve-months will receive paid leave for day after Thanksgiving holiday and day before Christmas holiday.*” Motion carried unanimously.

Approve Personnel Business Procedures

1. Resignation:

It was moved by Brooke Johnson and seconded by Angela Ocker to approve the retirement from Chuck Evans – Varsity Football coach effective November 7. In addition, to issue a letter of commendation and a lifetime activity pass thanking Mr. Evans for his years of service to the district. Motion carried unanimously.

It was moved by Angela Ocker and seconded by Brooke Johnson to approve:

Additional Resignation: Becky Nelson – H.S. Special Education Aide Specific effective December 1, 2017.

2. Transfers-

Tyler Baze – from H.S. Level IV Study Hall Aide to H.S. Level II Special Education Aide Specific, step >6, \$14.35 per hour, 7.5 hours per day, effective October 17, replacing Heather Johnson;

Heather Johnson – from H.S. Level II Special Education Aide Specific to H.S. Level IV Study Hall Aide, step 6, \$13.00 per hour, 7.5 hours per day, effective October 17, replacing Tyler Baze;

Amy Moorman – from Central Special Education Aide Specific to J.H. Special Education Aide Specific, Level II, step 5, \$10.15 per hour, 7.5 hours per day, new student.

3. Employment/Contracts

Sara Harlan - .75 FTE Teacher, B.A., step 1, wage prorated to \$20,044.41 effective November 14, replacing Nancy Stickler.

Rachael Reeves – Central Special Education Aide Specific, Level II, step 1, \$8.95 per hour, 7 hours per day, effective November 14, new student;

Steve Tait – Bus Driver, Level III, step 1, \$11.56 per hour, 4 hours per day, effective November 14, replacing Steve Starceвич;

Louise Hougland – Lakeview Special Education Aide Specific, increase hours from 4 to 4.75 per day effective September 19;

DeAnn Leach – add Lunch Room Supervisor/Breakfast, \$11.15 per hour, .5 hour per day, effective August 25;

Connie Susin – Cafeteria Food Service Substitute, Level 1, step 1, \$8.75 per hour, as needed;

Dottie Johnson – Preschool Special Education Aide Specific, Level II, step 1, \$8.95 per hour, 7 hours per day, 4 days per week-M/T/TH/F, effective November 14, new student;

Sydnee Watts – Central Special Education Aide Specific, Level II, step 1, \$8.95 per hour, 7 hours per day, effective November 14, new student.

4. Volunteer Agreements

Laura Conrad – Pk-1 Volunteer

Johnnie Bridges II – H.S. Volunteer

Cheryl Johnson – Pk-1 Volunteer

Connie Micetich – 2-5 Volunteer

Mason Whisler – Assistant Wrestling Coach pending coaching authorization from Iowa BOEE.

5. Sports Officials Contracts- as stated in board packet.

Motion carried unanimously.

Reports

Dianne Fatka stated Jerry Powers spoke on Veterans Day to Central and Preschool students.

Terri Schofield stated she has met weekly with school nurses who have been updating student's immunization records.

Karen Swanson stated 61% of families came to recent Parent/Teacher Conference and 100 students attended the Career Day.

Tim Kaster stated asbestos has been removed from the Cottage Street home and currently getting a quote on cleaning up the property lot.

Tom Rubel stated

- 1) Official enrollment for 2017 is 1376.4, an increase of 40.5 students.
- 2) November 13-17 is American Education Week. District employees will be receiving pizza at their individual buildings this week.
- 3) He will be presenting along with Marty Braster and Gary Sinclair at Iowa Association of School Boards Convention on Thursday.

Financial Reports

It was moved by Angela Ocker and seconded by Brooke Johnson to approve the invoices and pay per diem as stated. Motion carried unanimously.

Adjourn

It was moved by Brooke Johnson and seconded by Angela Ocker to adjourn at 7:30 P.M. Motion carried unanimously.