

September 14, 2015

Annual Meeting

The annual meeting of the Board of Education of the Centerville Community School District was held September 14, 2015 at 6:30 P.M. in the board room of the Administration Office, 634 North Main, Centerville.

Call to order and roll call

President Rich Roos called the meeting to order at 6:30 P.M. Roll call to determine quorum was taken as follows:

Present: Joe Sharp, Marty Braster, Larry Heffron, Nick Hindley, Steve HocSh and Rich Roos.

Absent: Bill Matkovich.

Also present were Superintendent Tony Ryan and Board Secretary Linda Henderson.

Welcome Visitors

Mr. Roos welcomed visitors.

Approve Agenda

It was moved by Joe Sharp and seconded by Steve Hoch to approve the agenda as stated. Motion carried unanimously.

Approve Minutes of Previous Meetings

It was moved by Joe Sharp and seconded by Larry Heffron to approve the minutes of August 10 with adding under New Business: Approve Textbook/Curriculum Adoption and Purchase: "...to approve....best computer *and warranty* to not exceed \$13,640 for the Spanish Department, and approve minutes of August 24 as stated. Motion carried unanimously.

Receive and Approve Transportation Annual Reports

It was moved by Nick Hindley and seconded by Steve Hoch to approve the 2014-15 Transportation Annual Report as stated. Motion carried unanimously.

Receive and Approve Local Education Agency's Certified Annual Report (CAR)

It was moved by Larry Heffron and seconded by Joe Sharp to approve the 2014-2015 Certified Annual Report (CAR) as submitted. Motion carried unanimously.

Receive and approve Local Education Agency's Special Education Supplement

It was moved by Nick Hindley and seconded by Marty Braster to approve the 2014-2015 Special Education Supplement as stated. Motion carried unanimously.

Receive and Approve Facilities, Elections, and Sales Tax

It was moved by Joe Sharp and seconded by Nick Hindley to approve the 2014-2015 Facilities, Elections, and Sales Tax report as stated. Motion carried unanimously.

Approve Resignation of President and Vice President Duties

Due to the election results, Rich Roos verbally resigned from duties as Board President. It was moved by Joe Sharp and seconded by Steve Hoch to approve the verbal resignation from Rich Roos as Board President. Motion carried unanimously.

Approve Appointment of President and Vice President to Finish 2014-2015 Duties

It was moved by Joe Sharp and seconded by Larry Heffron to nominate Steve Hoch as President to finish 2014-2015 duties with Nick Hindley remaining as Vice President. Motion carried unanimously. Steve Hoch was sworn in as board President by Linda Henderson.

Closed Session: probable closed session as required in Chapter 21.5(1)(i) “to review or discuss professional performance which are required or authorized by state or local law to be kept confidential...”

It was moved by Rich Roos and seconded by Joe Sharp to go into closed session as required in Chapter 21.5(1)(i) “to review or discuss professional performance which are required or authorized by state or local law to be kept confidential...”. Roll call vote:

Ayes: Marty Braster, Larry Heffron, Nick Hindley, Steve Hoch, Rich Roos, and Joe Sharp.

Nays: none.

Motion carried unanimously. Board moved into closed session at 7:04 P.M. and moved to open session at 8:00 P.M.

Adjourn to Organizational Meeting

It was moved by Rich Roos and seconded by Nick Hindley to adjourn at 8:00 P.M. to the organizational/regular meeting. Motion carried unanimously.

Organizational/Regular Meeting

The organizational/regular meeting of the Board of Education of the Centerville Community School District was held September 14, 2015 at 8:00 P.M. in the board room of the Administration Office, 634 North Main, Centerville.

Call to order and roll call

President Steve Hoch called the meeting to order at 8:00 P.M. Roll call to determine quorum was taken as follows:

Present: Larry Heffron, Steve Hoch, Brooke Johnson, Angela Ocker, Joe Sharp, Travis Yeomans, and Marty Braster.

Absent: none.

Also present were Superintendent Tony Ryan and Board Secretary Linda Henderson.

Approve Canvass of Votes, Administer Oath of Office and Appointment of Board Officers

The board reviewed the Abstract of Votes on September 8, 2015 from county auditor with votes cast

Steve Hoch – 313

Scattering – 218

Steve Hoch duly elected for the office of Centerville School Board for the term of 2 years.

Larry Heffron – 441

Brooke Johnson – 393

Bill Matkovich – 122

Angela Ocker – 440

Richard Roos – 151

Mike Thomas – 289

Jaren Richard Tubaugh – 304

Deborah K. Wardlow – 105

Travis Yeomans – 306

Scattering – 94

Larry Heffron, Brooke Johnson, Angela Ocker, and Travis Yeomans duly elected for the office of Centerville School Board for the term of 4 years

It was moved by Joe Sharp and seconded by Larry Heffron to approve the canvass of votes. Motion carried unanimously. Linda Henderson administered oath of office to Steve Hoch, Larry Heffron, Brooke Johnson, Angela Ocker and Travis Yeomans as board members.

It was moved Travis Yeomans and seconded by Brooke Johnson to nominate Marty Braster as President. It was moved by Steve Hoch and seconded by Larry Heffron to nominate Joe Sharp as President. The board voted with a show of hands for Marty Braster as Board President with motion carried 4-3.

It was moved by Larry Heffron and seconded by Travis Yeomans to nominate Joe Sharp as Vice President and that nominations cease. Motion carried unanimously.

Linda Henderson administered oath of office to Marty Braster as Board President and Joe Sharp as Board Vice President.

Welcome Visitors

Mr. Braster welcomed visitors.

Approve Agenda

Mr. Ryan stated item “V” Approve Minutes of Previous Meetings” needs to be deleted. It was moved by Joe Sharp and seconded by Brooke Johnson to approve the agenda as stated with deleting item “V”. Motion carried unanimously.

Old Business

Discuss Updates on Exterior Construction Summer Project

Estes Construction Project Manager Dick Larson updated the board on the exterior construction summer project:

Masonry: completed other than final grading and hydro seed of lawn.

Roofing: JH is done and other building roofs are complete other than trim.

Doors: installing doors Tuesday and completing by end of next week.

Larry Heffron inquired about the HS west drain 4’ from the street. Tim Kaster will look at this drain.

Board Roles/Responsibilities

Mr. Ryan reviewed information from IASB “Code of Ethics for School Board Members”, “The Legal Authority of School Boards”, Board Member Orientation 2015, and board policies Code No. 201.2 Organization of the Board, 201.3 Powers of the Board, 203.5 Individual Authority, 205 Code of Ethics, and 212.7 Rules of Order.

New Business

Approve Personnel Business Procedures

1. Resignations

It was moved by Joe Sharp and seconded by Steve Hoch to approve the resignations from:

Penny Exline – Garfield Special Education Aide Specific effective August 12.

Cindy Grunwald – Central Special Education Aide Specific effective September 9; and

Sara Harlan – Central Kindergarten Aide effective September 7.

Motion carried unanimously.

2. Transfers

It was moved by Brooke Johnson and seconded by Angela Ocker to approve the transfers of:

Mona Berry – no change in contract: Level II, step 3, \$9.05 per hour, 7.5 hours/day, 186 days, effective August 24, new student;

Mindy Hull - Level II, step 2, \$8.75 per hour, 7.5 hours/day, 186 days, effective August 24, replacing Brettany Sebolt; and

Gretchen Willier –Level II , step 6, \$9.95 per hour, 7.5 hours/day, 186 days, effective August 24, replacing Destry Walker.

Motion carried unanimously.

3. Employment/Contracts

It was moved by Brooke Johnson and seconded by Larry Heffron to approve contracts for:

Laura Ashby – Lakeview Special Education Aide Specific, Level II, step 1, \$8.45 per hour, 7.75 hours/day, 186 days, effective August 24, replacing Mona Berry;

Erica Bouma – Central Special Education Aide Specific, Level II, step 2, \$8.75 per hour, 7.5 hours/day, 173 days, effective September 10, replacing Cindy Grunwald;

Cassandra Bair – Lakeview Special Education Aide Specific, Level II, step 1, \$8.45 per hour, 7.25 hours/day, 186 days, effective August 24, replacing Mindy Hull;

Roy Bunch – Lakeview Custodian, Level II, step 1, \$8.55 per hour, 4 hours/day, 229 days, effective August 17, replacing John Michael;

Melissa VanDusseldorp – Garfield Special Education Aide Specific, Level II, step 2, \$8.75 per hour, 7 hours/day, 186 days, effective August 24, replacing Penny Exline;

Wayne Farris – Substitute Bus Driver, Level III, step 1, \$10.85 per hour, effective August 31, as needed;

Roxanne Herber – Lakeview Special Education Aide Specific, Level II, step 1, \$8.45 per hour, 7.5 hours/day, 184 days, effective August 26, replacing Tracy Rodriguez;

Joy Jones – J.H. 8th Volleyball Coach, step 5, salary \$1,920.25, 38 days, effective August 25, replacing Tina Bauman;

Jillisa Manning – Substitute Bus Driver, Level III, step 1, \$10.85 per hour, effective August 31, as needed;

Sara Runyan – declined position: HS Special Education Aide Specific

Autumn Starr – Central Special Education Aide Specific, Level II, step 2, \$8.75 per hour, 7 hours/day, 186 days, effective August 24, new student;

Amy Wilson – Central Special Education Aide Specific, Level II, step 2, \$8.75 per hour, 7 hours/day, 183 days, effective August 27, new student;

Carissa Marshall – Student Newspaper, step 1, salary \$1,542.95m `178 days, effective August 24, replacing Mary Taylor; and

Lane Changes:

| | | | |
|--------------------|--------------------------|----|--------------------------|
| Jennifer Hand | BA+12, step 14, \$53,169 | to | BA+24, step 15, \$55,623 |
| Julie Vanderlinden | BA+12, step 11, \$49,488 | to | MA, step 11, \$51,942 |
| Kelli Warren | BA, step 12, \$49,488 | to | BA+12, step 12, \$50,715 |

Motion carried unanimously.

It was moved by Brooke Johnson and seconded by Travis Yeomans to not approve Drill Team Volunteer agreement as stated in board letter as the agreement was not included in board packet. Motion carried unanimously.

It was moved by Travis Yeomans and seconded by Brooke Johnson to approve volunteer agreements for:

Carol Hornaday - K-2 Volunteer

John Douglas Hurley - K-2 Volunteer

Buffy Hurley - K-2 Volunteer

Iva Mae Doggett - K-2 Volunteer

Tarah Moore - K-2 Volunteer

Hannah Knapp - HS FFA Volunteer

Mary Jo DenHartog - JH Volunteer

Motion carried unanimously.

Appoint Committees

Appoint Board Members to groups or committees

1. County Conference Board – Brooke Johnson was appointed.
2. Centerville Foundation Board of Directors (2) – Larry Heffron and Joe Sharp were appointed.
3. Teacher Negotiations Committee – Marty Braster, Steve Hoch, and Angela Ocker were appointed.
4. Administrative Salary Committee – all board members.
5. Support Staff Committee – Steve Hoch and Angela Ocker were appointed.
6. School Improvement Committee – Larry Heffron and Travis Yeomans were appointed.
7. ADLM Empowerment Board – Marty Braster was appointed for the 3-year term.

It was moved by Larry Heffron and seconded by Travis Yeomans to approve the appointment of board members to committees. Motion carried unanimously.

Appoint Board Attorney and Chief Negotiator

It was moved by Steve Hoch and seconded by Joe Sharp to appoint Rick Engel as board attorney, Attorney Jeff Krausman as legal consultant for negotiations and Tony Ryan as chief negotiator for the 2015-16 school year. Motion carried unanimously.

Approve Updates to High School Media Center Secretary/Aide Job Description and Job Classification System

Administration was requested to research options, including consideration of moving the position to step IV. The board asked administration to re-consider the current recommendation. This item was tabled.

Approve Second Reading of Policy #605.7 Internet Safety

It was moved by Joe Sharp and seconded by Brooke Johnson to approve the second reading of board policy 605.7 Internet and Electronic Transmission – Safe and Appropriate Use – changing name to Internet Safety Policy with edits. Motion carried unanimously.

Discuss ACT Assessment Report

The board reviewed the annual ACT assessment report.

Discuss and Approve Resolution to Establish a Date for the Public Hearing of the Renewal of the Instructional Support Levy

It was moved by Steve Hoch and seconded by Travis Yeomans to approve the resolution and schedule September 28 at 6:30 P.M. as the public hearing for the renewal of the Instructional Support Levy. Motion carried unanimously.

Approve Request for Allowable Growth and Supplemental Aide for Negative Special Education Balance

No action on this item as there was not a negative special education balance on June 30, 2015.

Discuss Updates on Facility Planning Meetings

Mr. Ryan stated Jesse Lizer, from StruXture Architects, will be compiling information from the formal committee meetings held throughout the day and into the evening on September 2 on facility planning.

Approve Armory Rental Agreement with the City of Centerville

It was moved by Joe Sharp and seconded by Brooke Johnson to approve the rental agreement with the City of Centerville from October 1-March 31, 2016 for wrestling program. Motion carried unanimously.

Approve Lakeview Air Conditioning Replacement Bid

Mr. Ryan stated one air conditioning unit has been replaced but recommended to replace three more units. One bid was received from Moorman Heating & Cooling Inc. to replace Lakeview air conditioning units:

| | |
|-----------------------------------|-------------------|
| 1 – Goodman/Amana air heat pump | \$3,850 |
| 1 – Goodman/Amana air heat pump - | \$2,850 |
| 1 – Goodman/Amana A/C | \$2,550 = \$9,250 |

All units: 5-year manufacturer warranty and 1-year labor warranty.

It was moved by Larry Heffron and seconded by Steve Hoch to approve the bid from Moorman Heating & Cooling Inc. in the amount of \$9,250 for three air conditioning units for Lakeview Elementary. Motion carried unanimously.

Approve Purchase of Speed Scrubber for Lakeview Elementary

Two bids were received for a speed scrubber for Lakeview Elementary:

| | |
|----------------------------|-------------|
| Hillyard Cleaning Supplies | \$10,790.00 |
| Capital Sanitary Supply | \$14,007.00 |

It was moved by Steve Hoch and seconded by Joe Sharp to approve the purchase of a speed scrubber for Lakeview Elementary from Hillyard Cleaning Supplies at a cost of \$10,790.00. Motion carried unanimously.

Approve and Reauthorize Agreement for Educational Services with North Iowa Area Community College, NIACC

It was moved by Joe Sharp and seconded by Travis Yeomans to approve and reauthorize the agreement for educational services with North Iowa Area Community College (NIACC) for the 2015-16 school year. Motion carried unanimously.

Approve Acceptance of Bids for Obsolete Lakeview Ovens

One bid was received from Dick Larson for 2-Lakeview ovens at \$500 for both. It was moved by Steve Hoch and seconded by Angela Ocker to approve the bid from Dick Larson for 2-Lakeview ovens at a total cost of \$500.00. Motion carried unanimously.

Approve Vote for Board Member for Great Prairie AEA

It was moved by Brooke Johnson and seconded by Angela Ocker to approve voting for Matt Greiner to represent Director District #4 on the Great Prairie A.E.A. board for a 4-year term October 2015-October 2019. Motion carried unanimously.

Discuss Possible Sale of School District Property at Howar Junior High

The board discussed the possible selling of land behind Howar Junior High. The board requested the superintendent to discuss with the board attorney of different possibilities.

Approval of Sports Official's Contracts

It was moved by Larry Heffron and seconded by Joe Sharp to approve the sports officials' contracts as stated. Motion carried unanimously.

Reports

Mrs. Fatka stated last Friday was Hat Day with high school athletes visiting with elementary students and beginning a Watch Dog Program.

Mrs. Schofield stated Lakeview students also had a Hat Day with high school athletes and was well received and updated board on C-4K program and Early Literacy program.

Mr. Karpen stated JH students will be testing with the STAR program.

Mr. Fisher updated the board on athletic programs, drill team, and scoreboard advertising.

Mr. Raum stated high school is completing schedules to meet the needs of the students.

Mrs. Raskie stated the district will be a pilot program working in October with Department of Education staff per Chapter 12 on site visits every five years.

Mr. Kaster stated Lakeview light poles are all installed at Lakeview.

Mrs. Hutton updated the board on start of school beginning with maintenance checks.

Mr. Ryan discussed using a software program for electronic board packets.

Mr. Braster stated he would like to visit with each board member concerning their beliefs for the school district.

Presentation of Invoices and Approval of Payment

It was moved by Joe Sharp and seconded by Larry Heffron to approve the invoices and salary per diem as presented. Motion carried unanimously.

Adjourn

It was moved by Steve Hoch and seconded by Brooke Johnson to adjourn at 11:35 P.M. Motion carried unanimously.