

July 13, 2015

The regular meeting of the Board of Education of the Centerville Community School District was held July 13, 2015 at 6:30 P.M. in the board room of the Administration Office, 634 North Main, Centerville.

Call to order and roll call

President Rich Roos called the meeting to order at 6:30 P.M. Roll call to determine quorum was taken as follows:

Present: Marty Braster, Larry Heffron, Nick Hindley, Bill Matkovich, Rich Roos, and Joe Sharp.

Absent: Steve Hoch (entered meeting at 6:31 P.M.).

Also present were Superintendent Tony Ryan and Board Secretary Linda Henderson.

Welcome Visitors

Mr. Roos welcomed visitors.

Approve Agenda

Mr. Ryan stated item "O" Approve Agreement with College/University for Student Teacher Placements needed to be tabled at this time. It was moved by Larry Heffron and seconded by Nick Hindley to approve the agenda as stated with tabling item "O". Motion carried unanimously. Steve Hoch entered the meeting at 6:31 P.M.

Approve Minutes of Previous Meeting

It was moved by Joe Sharp and seconded by Bill Matkovich to approve the minutes of June 8 and June 15 as stated. Motion carried unanimously.

Old Business

Discuss and Approve School District Promotional Video

The board reviewed the bids and requested to review a video from A.J. Anderson and Emily Felkner.

Discuss Updates on Exterior Construction Summer Project

Estes Construction Project Managers Dick Larson and Jeff Michels updated the board on the exterior construction summer project:

Masonry: majority of work is ahead of schedule

Roofing: started working at JH and with recent heavy rainfall some ceiling tile, equipment was damaged. EMC Ins. was contacted. Moving to HS roof this week.

Waterproofing: excavation showed prior water issues in H.S. weightroom. Could waterproof HS chimney for an additional cost of \$450. Control joints could be placed in cracks to eliminate further moving due to cold weather or a deep frost line.

Discuss and Approve Contract with Boosters for the Paul Johnson Complex Scoreboard

After much discussion it was moved by Steve Hoch and seconded by Marty Braster to approve the contract with Centerville Athletic Booster Club (Boosters) for the Paul Johnson Complex Scoreboard as stated. Motion carried unanimously.

Approve Date for Board work Session with Iowa Association of School Boards

It was board consensus to approve date of July 27 from 6:30-8:00 P.M. as a work session with I.A.S.B. Board members are reminded to return the I.A.S.B. survey prior to July 20.

### Discuss and Approve Application and Fees for Foreign Student Request

Mr. Ryan stated at the previous meeting the I20 form was approved to allow foreign exchange student Bill attend in the Centerville district for 2015-2016. At that time neither party realized there is a fee with the I20 form for processing: filing fee \$1,700 and per campus location for the site visit before Student and Exchange Visitor Program (SEVP) \$655. Bill's family has decided to pay for the entire processing fee. Mr. Raum stated Centerville C.S.D. is not certified to sign the form. Certification has to be approved before Bill can attend the high school and from telephone calls to Homeland Security it could be 4-16 weeks before their site visit. Mr. Raum recommended starting the process as the family is willing to pay the cost plus the student's tuition amount.

It was moved by Larry Heffron and seconded by Bill Matkovich to approve the Student and Exchange Visitor Program application as stated. Motion carried unanimously.

### Approve a Time Clock Payroll System for a Trial Period

It was moved by Steve Hoch and seconded by Joe Sharp to approve a trial basis with Time Management Systems for three months at a monthly cost of \$439.00 with terminal for FMF staff plus programming, installation and training fee of \$165.00 per hour. Motion carried with Marty Braster voting nay.

### New Business

#### Approve Personnel Business Procedures

##### 1. Resignations

It was moved by Bill Matkovich and seconded by Joe Sharp to approve the resignations from:

Tracey Rodriguez – Lincoln Special Education Aide Specific effective June 19, and  
John Michael – Bus Driver and Lakeview Custodian effective July 13.

Motion carried unanimously.

##### 2. Transfers

It was moved by Larry Heffron and seconded by Bill Matkovich to approve the transfers of:

Penny Exline – Lakeview Special Education Aide Specific to Garfield Special Education Aide Specific, Level II, step >6, \$10.30 per hour, 7 hours per day effective August 24, replacing Cassidy Schmell;

Cassidy Schmell – Garfield Special Education Aide Specific to Lincoln Special Education Aide Specific, Level II, step 2, \$8.75 per hour, 186 days, 7 hours per day, effective August 24, new student;

Lindsey Pettibone – Lakeview Teacher to Central Teacher, B.A.+24, step 8, salary pending TSS as determined by State Legislature, effective August 19, replacing Lois Hays; and

Emily Sayres – Garfield Secretary to Administration Bldg. Secretary, Level II, step 5, \$10.05 per hour, 8 hours per day, 253 days, effective July 14, replacing Thilea McGill.

Motion carried unanimously.

##### 3. Employment/Contracts

It was moved by Steve Hoch and seconded by Joe Sharp to approve contracts for:

Melissa Cisler – H.S. Teacher, M.A., step 11, salary pending TSS as determined by State Legislature, effective August 17, replacing Dorothy Zaputil;

Ashton Kirkpatrick – K-2 Teacher, B.A., step 1, salary pending TSS as determined by State Legislature, effective August 17, replacing Shelley Cranston;

Carissa Marshall – H.S. Teacher, M.A., step 11, salary pending TSS as determined by State Legislature, effective August 17, replacing Mary Taylor;

Joanne Winkel – K-12 Teacher, B.A., step 8, salary pending TSS as determined by State Legislature, effective August 17, replacing Lindsey Pettibone;

Miranda Dunham – Lakeview Secretary, Level II, step 6, \$10.40 per hour, 8 hours per day, 216 days, effective August 3, replacing Donna Glenn;

Rita Shawn Dyke – Preschool Special Education Aide Specific, Level II, step 2, \$8.75 per hour, 4

hours per day, Mon/Tues/Thur/Fri, 151 days, effective August 24, replacing Brandy Hatfield;  
Kristine Dornquast – Central Special Education Aide Specific, Level II, step 1, \$8.45 per hour, 7 hours per day, 186 days, effective August 24, replacing Destry Walker;  
Lily Woodrick – Preschool Special Education Aide Specific, Level II, step 1, \$8.45 per hour, 4 hours per day, Mon/Tues/Thur/Fri, 151 days, effective August 24, replacing Jill Manning;  
Kathy Cleghorn – Central Special Education Aide Specific, Level II, step 1, \$8.45 per hour, 7 hours per day, 186 days, effective August 24, replacing Jessica Williamson;  
Tracey Rodriguez – Central Custodian, Level II, step 1, \$8.55 per hour, 262 days, effective July 1, replacing Brian VanBlaricon;  
Maggie Johnson – Wrestling Cheerleader Sponsor-shared 15%, step 1, \$7.25 per hour, total wage \$410.89, 62 days, effective November 16, replacing Marsha Whisler;  
Matt Kovacevich – J.H. Co-Baseball Coach, step 1, \$7.25 per hour, total wage \$1,638.05, 32 days, new position;  
Danyielle Barger – J.H. Co-Softball Coach, step 1, \$7.25 per hour, total wage \$1,638.05, 32 days, new position;  
Kristy Demry – Co-Varsity Girls’ Track Coach, step 4, \$7.25 per hour, total wage \$2,165.57-50%, 70 days, replacing Lauren Jones;  
Kristy Demry – Assistant Volleyball Coach, step 7, \$7.25 per hour, total wage \$2,708.59, 93 days, replacing Kristy Demry;  
Thomas Hill – Co-Varsity Girls’ Track Coach, step 1, salary \$1,990.81-50%, 70 days, replacing Lauren Jones;  
Justin Doll – Bus Driver, Level III, step 1, \$10.85 per hour, 4 hours per day, 186 days, replacing Robyn Michael;  
Tim Moore – Substitute Bus Driver, Level III, step 1, \$10.85 per hour, as needed effective August 24;  
Kelly Kauzlarich – Substitute Bus Driver, Level III, step 1, \$10.85 per hour, as needed effective August 24;  
Mike Zintz – Substitute Bus Driver, Level III, step 1, \$10.85 per hour, as needed effective August 24;  
Non-contracted Softball Ticket Taker – Angela Sales, \$8.00 per hour, 45 days, effective May 27, replacing Jeremy Stufflebeem;  
Non-contracted Softball Ticket Taker – Brandy Bauer - \$8.00 per hour, 45 days, effective May 27, replacing Jeremy Stufflebeem;  
Non-contracted Summer Custodian- Justin Doll - Level 1, step 1, \$8.25 per hour, 8 hours per day, effective July 13;  
Filomeno (Charlie) Rodriguez – Campus Mail/Stop Signs, Asst. Mechanic Level I, step 1, \$9.45 per hour, 4 hours per day, 216 days, effective July 31, replacing Tim Kaster; and  
Filomeno (Charlie) Rodriguez – Bus Driver, Level III, step 1, \$10.85 per hour, 4 hours per day, 186 days, full time with benefits, effective August 24, replacing Wayne Farris.  
Motion carried unanimously.

Discuss and Approve Liability Insurance Renewal (Presentations)

The board listened to presentations from Mike McKewon, Iowa Public School Insurance Program (IPSIP), and Janelle Freidman and Amy Gonnerman, EMC Insurance Co/North Side of the Square Ins. The board decided to review the handouts presented and make a decision at the July 27 special board meeting.

Approve Technology Core Switch Purchase

Mr. Ryan stated upgrades to some of the internal technology switches need to occur prior to their life existence. CDW quotes were reviewed totaling \$333,371.00. Mr. Kaput stated using the Iowa Educators Consortium there is a 30% discount to purchase from CDW 1-switch, 2-mod, 2-power supply and 20-transceivers at a cost of \$24,816.25 for the High School.

It was moved by Steve Hoch and seconded by Joe Sharp to approve the purchase of one main core switch and supplies as stated at a cost of \$24,816.25. Motion carried unanimously.

Approve Iowa Department of Inspections & Appeals Gambling License Application

It was moved by Steve Hoch and seconded by Larry Heffron to approve the two-year gambling license with Iowa Department of Inspections & Appeals effective 11/1/15-10/31/17 at a cost of \$150. Motion carried unanimously.

Approve 2015-2016 Student Fees

Mr. Ryan stated the only change for General, Activity and Cafeteria funds for 2015-16 student fees is recommended for Cafeteria Fund:

	Student	Adult
Breakfast – Daily Cost	\$1.45 to \$1.55	\$1.95 to \$2.00
Lunch – Daily Cost	\$2.30 to \$2.40	\$3.30 to \$3.40
Extra Milk – \$.40-no change		

It was moved by Larry Heffron and seconded by Steve Hoch to approve the 2015-16 student fees as stated. Motion carried unanimously.

Approve 2015-2016 Parent Handbook Updates

It was moved by Steve Hoch and seconded by Bill Matkovich to approve the 2015-2016 parent handbook changes as stated with the correction of *Preschool School Day: Mon-Thurs* to *Mon-Tues*. Motion carried unanimously.

Discuss and Approve Bid for Refurbishment of Lakeview Parking Lot Lights

Mr. Ryan reviewed quotes from Cornerhart Electric to sandblast and paint Lakeview parking lot poles and to upgrade the lighting to LED lighting.

Sandblast/Paint/New Lighting	\$19,105.15
New Lighting only	\$13,080.15
Sandblast/Paint only	\$ 7,475.00

It was moved by Joe Sharp and seconded by Steve Hoch to approve the complete project for Lakeview parking lot poles at a cost of \$19,105.15 from Cornerhart Electric. Motion carried unanimously.

Discuss and Approve the Adding of a Dance Team to Extracurricular Opportunities

Mr. Ryan stated a local patron would like to volunteer to start a school sponsored dance competition team. It was moved by Nick Hindley and seconded by Bill Matkovich to approve the initiation of a drill team at H.S. as a club. Motion carried unanimously.

Approve Submitting Federal Programs Consolidated Grant and Participation in the Programs and Appoint Program Contacts: Title I (Remedial Programs), Title II (School Improvement), Title III (Limited English Proficiency and Immigrants), Title V (Innovative Programs and Parental Choice) and Title VI (Improving Academic Achievement)

It was moved by Joe Sharp and seconded by Steve Hoch to approve submitting federal programs consolidated grant and participation in the programs and appoint program contacts:

Title I – Terri Schofield

Title II – Tony Ryan

Title IV (no funds) – Tony Ryan

Title V (no funds) – Tony Ryan

Title VI – Dianne Fatka

Carl Perkins – Roger Raum

AmeriCorps – Bruce Karpen

Homeless – Rhonda Raskie

Home School – Rhonda Raskie

E-Rate – Tony Ryan/Bill Kaput

Project Easier/BEDS/Certified Enrollment – Tony Ryan/Linda Henderson

PowerSchool Program (Student Management System) – Tony Ryan/Linda Henderson/Rhonda Raskie

AYP/APR/CSIP Annual Updates – Bruce Karpen/Rhonda Raskie

Annual Registration Information – Linda Henderson/Tony Ryan

Curriculum/Staff Development and Assessment– Bruce Karpen/Rhonda Raskie and includes membership of the Teacher Quality Committee: Dianne Fatka, Terri Schofield, Bruce Karpen, Roger Raum, Greg Fisher, Rhonda Raskie and Tony Ryan.

Motion carried unanimously.

Designate an Investigator, an Alternate Investigator, and Level II Investigator to Research Allegations of Student Abuse by Employees

It was moved by Steve Hoch and seconded by Nick Hindley to approve appointing:

Rhonda Raskie – Level I investigator and Connie Steinbach as alternate;

In the event Rhonda Raskie cannot respond to a request within 24 hours, appoint Greg Fisher for second alternate Level I investigator; and

County Attorney Susan Daniels as Level II investigator, who is willing to assist the school district provided that the training is feasible with her schedule.

Motion carried unanimously.

Approve Catastrophic Insurance Plan for Howar Junior High

It was moved by Nick Hindley and seconded by Joe Sharp to approve the J.H. catastrophic insurance plan from Dissenger Reed LLC at a total cost of \$772.50. Motion carried unanimously.

Approve Annual PowerSchool Service Agreement with Grant Wood AEA

It was moved by Steve Hoch and seconded by Bill Matkovich to approve the Grant Wood Area Education Agency PowerSchool Student Information System Consortium at a cost of \$9,680.92 for the 2015-16 school year. Motion carried unanimously.

Approval of Free/Reduced Price Lunch Application

It was moved by Nick Hindley and seconded by Larry Heffron to approve the 2015-16 free and reduced priced lunch application as stated. Motion carried unanimously.

Approve 28e Agreement Updates and Payments with Kids World Preschool

It was moved by Larry Heffron and seconded by Joe Sharp to approve the 28e agreement updates and payments with Kids World Day Care and Preschool for the 2015-16 school year. Motion carried unanimously.

Approve Agreement with College/University for Student Teacher Placements – This item was tabled.

Approve Employee Assistance Program (EAP) Annual Agreement

It was moved by Nick Hindley and seconded by Steve Hoch to approve the 2015-16 agreement with Employee Assistance Program at a cost of \$3,750. Motion carried unanimously.

Approve Date for Public Hearing on Erate

It was moved by Rich Roos and seconded by Joe Sharp to schedule August 10 at 6:30 P.M. as a public hearing date to update policies on Erate. Motion carried unanimously.

Approve Activity Fund Raising Schedule

It was moved by Steve Hoch and seconded by Larry Heffron to approve the Activity Fund Raising Schedule for 2015-16 school year. Motion carried unanimously.

Approval of Sports Official's Contracts

It was moved by Joe Sharp and seconded by Steve Hoch to approve the sports officials' contracts as stated. Motion carried unanimously.

Reports

Mrs. Fatka updated the board on summer school.

Mr. Kaster stated the high school has five compressors with two not working that are 20 years old. Winger Company has looked at the compressors with quotes to purchase one new compressor at \$9,181 or to rebuild at \$3,100/each. The board directed the administration to review this issue.

Presentation of Invoices and Approval of Payment

It was moved by Steve Hoch and seconded by Joe Sharp to approve the invoices and salary per diem as presented. Motion carried unanimously.

Adjourn

It was moved by Larry Heffron and seconded by Joe Sharp to adjourn at 9:23 P.M. Motion carried unanimously.