

April 11, 2016

The regular meeting of the Board of Education of the Centerville Community School District was held April 11, 2016 at 6:30 P.M. in the board room of the Administration Office, 634 North Main, Centerville.

Call to order and roll call

President Marty Braster called the meeting to order at 6:30 P.M. Roll call to determine quorum was taken as follows:

Present: Larry Heffron, Brooke Johnson (left meeting at 6:50 P.M.-6:53 P.M.; left meeting at 8:55 P.M. and returned at 9:00 P.M.), Angela Ocker, Joe Sharp, Travis Yeomans (left meeting at 10:05 P.M. and returned at 10:07 P.M.), and Marty Braster..

Absent: none.

Also present were Superintendent Tony Ryan and Board Secretary Linda Henderson.

Welcome Visitors

Mr. Braster welcomed visitors.

1. Interviews with Applicants for the Open Board Seat

Robyn Michael requested to withdraw her application as board member due to being accepted today in Doctorial Leadership in Higher Education program. Bob Thomas and Mike Thomas interviewed for the open board seat.

Approve Agenda

Mr. Braster requested to move VI. H. Closed Session after VII. Reports. It was moved by Joe Sharp and seconded by Travis Yeomans to approve the agenda moving VI. H. Closed Session after VII. Reports. Motion carried unanimously. Brooke Johnson left meeting at 6:50 P.M. and returned at 6:53 P.M.

Approve Minutes of Previous Meetings

It was moved by Travis Yeomans and seconded by Angela Ocker to approve the minutes of March 14, March 15 and April 4 as stated. Motion carried unanimously.

Old Business

Approve Expansion of Drill Team

Drill Team Sponsor Buffy Hurley requested to extend the Drill Team to officially include junior high students. Mrs. Hurley stated when the program began last year there were high school and junior high (8th grade) girls on the team. The junior high girls have performed at halftime for football and basketball games but not at the state competition, which is only for high school students. The vision of the program is to expand to allow 6th graders in the spring try out for the Drill Team for the next year as 7th graders to participate. Mr. Karpen stated in J.H. announcements it was only announced tryouts were for 8th graders. In the past J.H. had tryouts for cheerleading with 20 students participating. This spring that number was 4 students tried out for cheerleading and wondered how the impact of students participating in Drill Team can participate in other areas also. Mrs. Hurley stated the Drill Team is only to enhance the other groups and allow students to not practice when they are participating in the other groups, such as band, student council, etc. Mr. Fisher stated students who participate in the Drill Team follow the same guidelines as other groups/sports of the Good Conduct Rule. Mr. Yeomans encouraged Mrs. Hurley to have J.H. girls to try out for Cheerleading.

It was moved by Brooke Johnson and seconded by Angela Ocker to approve including J.H. students, grades 7 & 8, with the high school Drill Team. Motion carried unanimously.

Discuss Long-term Facility Planning Financial Options (D.A. Davidson Investments)

Nathan Summers, representative from D.A. Davidson Investments, explained funding options for the facility development using voter approved General Obligation Bonds at \$2.70 levy and \$4.05 levy. Voter approval needs 60% of votes to pass these rates to achieve the maximum amount the district could borrow. Another scenario was reviewed to borrow from the SAVE fund at the current SAVE sunset of 2029 and assuming if the extension of SAVE is extended to 2049.

Approve Board Resolution for Superintendent Search

It was moved by Larry Heffron and seconded by Brooke Johnson to approve the board confidentiality resolution for superintendent search as stated:

Resolution

WHEREAS, the Centerville Community School District, hereinafter “the District” needs to seek applications for a new superintendent as its current Superintendent has recently resigned, and,

WHEREAS, the District believes and the District’s Consultant who will assist the District in Superintendent selection has advised that potential candidates for the position will be discouraged from applying if their applications and candidacies for the position are made publicly known because of possible repercussions with their present employment.

BE IT THEREFORE RESOLVED AS FOLLOWS:

That the District finds and determines that qualified candidates for the position of Superintendent in the District will be discouraged from making application if their applications are available to the public and their candidacies for the position are known and thereby said applications and information regarding candidacies for the position shall not be disclosed by persons involved in the selection process. Once finalists are selected their identities will be made known. Persons involved in this selection process are ordered to abide by this directive.

Roll call vote:

Ayes: Brooke Johnson, Angela Ocker, Joe Sharp, Travis Yeomans, Marty Braster, and Larry Heffron.

Nays: none.

Motion carried unanimously.

Discuss and Approve Levy Adjustments in FY17 Approved Budget

Mr. Ryan stated the Governor has approved the SSA at 2.25%. The 2016-17 budget was published at 0% allowable growth, with Management Fund set at \$724,510 for additional taxes for a tax rate of \$18.44462. Since the 2.25% SSA will be received, the tax rate would be \$18.22 with Management Fund set at \$724,510. If the Management Fund is set at \$500,000 for additional taxes, then the tax rate would be \$17.26.

It was moved Brooke Johnson and seconded by Joe Sharp to approve changing Management Fund additional taxes to \$500,000 for the 2016-17 school year and decreasing the published tax rate from \$18.44462 to \$17.26. Motion carried unanimously.

Discuss LED Lighting Update Options

Tim Kaster reviewed the LED lighting update quotes for Administration Building at \$5,519.16 after incentive and FMF Building at \$6,877.19 after incentive. Mr. Kaster stated Lakeview building is being reviewed for positive lighting savings. It was the consensus of the board to proceed with the process if the new quotes are under the \$10,000 amount for the superintendent to approve as guided by board policy. Mr. Ryan stated Mr. Kaster and he will get new quotes on the building lighting options and if the amount is over \$10,000 will bring back to the board for approval.

Discuss and Approve Softball Field Lighting Upgrades

Mr. Fisher presented softball field lighting upgrades from:

Musco Lighting	\$94,120.00
VanMaanen Electric Inc.	\$92,861.00

To install concrete bases, galvanized steel poles, remote electrical component enclosures, pole length wire harnesses and factory-aimed and assembled luminaires.

It was moved by Larry Heffron and seconded by Travis Yeomans to approve the low bid from VanMaanen Electric Inc. in the amount of \$92,861.00 for softball field lighting upgrades. Motion carried unanimously.

Discuss and Approve Time Management System

The board reviewed the information on Time Management System. The setup was processed and staff began using TMS for electronic timesheets along with a paper timesheet for comparison by the payroll department. It was recommended for the system to be effective that technology needs were needed due to slowness of computer, staff on the computer, etc. Quotes on barcode terminals and badges were reviewed.

It was moved by Larry Heffron and seconded by Brooke Johnson to go back to manual timesheets and terminate the electronic timesheet process with Time Management System effective today. Motion carried unanimously. Brooke Johnson left meeting at 8:55 P.M. and returned at 9:00 P.M.

Approve Exit Interview Document and Process

It was moved by Larry Heffron and seconded by Travis Yeomans to approve the exit interview document and process as stated. Motion carried unanimously. The board directed the superintendent to review with other schools such as Ankeny and Keokuk on what process is used by the district after the form is completed.

Discuss and Approve Recording and Making Board Meetings Available on School Web Site

Mr. Sharp stated the board has talked about this at previous meetings on the community involvement in the school system of recording board meetings and placing it on the school web site. Mr. Braster suggested adding livestreaming board meetings. Mr. Kaput stated a price quote to live stream to the server has been presented to the superintendent.

It was moved by Joe Sharp and seconded by Travis Yeomans to record and live stream board meetings. Motion carried with Angela Ocker voting nay.

New Business:

Approve Personnel Business Procedures

1. Resignations:

It was moved by Travis Yeomans and seconded by Angela Ocker to approve the retirement from Larry Johnson – J.H. Mathematics Teacher at the end of the 2015-2016 school year, requesting payment for unused sick, flex, and flex bank days on June 20, 2016. Also the board would like to thank Mr. Johnson for his 36 years to the district with a letter of commendation and a lifetime activities pass. Motion carried unanimously.

It was moved by Brooke Johnson and seconded by Angela Ocker to approve the resignations from:

- Linda Valentine – Preschool Special Education Aide Specific effective April 8;
- Todd Mihalovich – H.S. Assistant Football effective April 6; and
- Anthony White – Varsity Wrestling effective March 22.

Motion carried unanimously.

2. Transfers:

It was moved by Joe Sharp and seconded by Brooke Johnson to approve the transfers as recommended of:

Autumn Starr – Transferring from Central Special Education Aide Specific due to student moving out of district to Central Special Education Aide Specific, same wages and hours, effective March 24, replacing Kristine Dornquist.

Tiffany Rose – Transferring from Preschool Custodian to Garfield Custodian, same wages and hours, effective April 12, replacing Shirley Roane;

Shirley Roane – Transferring from Garfield/FMF Custodian to Preschool/FMF Custodian, same wages and hours, effective April 12, replacing Tiffany Rose.

Ashton Kirkpatrick – Transferring from Central Special Education Teacher to Garfield Kindergarten teacher, B.A., step 2, salary as determined for 2016-17, effective August 17, replacing Becky Kirkpatrick. Motion carried unanimously.

3. Employment/Contracts:

It was moved by Travis Yeomans and seconded by Brooke Johnson to approve the contracts of:

Rich Parker – J.H. Softball Coach, salary \$2,202.45, step 9, 36 days, effective May 11, replacing Danyelle Barger; and

Non-contract summer custodian – Bill Williams, Level I, step 1, \$8.24 per hour, effective March 15. Motion carried unanimously.

4. Volunteers:

It was moved by Joe Sharp and seconded by Brooke Johnson to approve the volunteer agreements of:

Larry Heffron – CHS Volunteer/Driver

Nick Howe – CHS Volunteer for Stats for Baseball

Lynnette Lemen – CHS FLBA Volunteer/Driver

Angeanet Litke – CHS FFA Chaperone

Amber Bartholomew – Lakeview Volunteer

Brian Bartholomew – Lakeview Volunteer

Dana Cassady – Lakeview Volunteer

Shawn Foster-Tait – Lakeview Volunteer

Darrin Hamilton – Lakeview Volunteer

C.J. Hash – Lakeview Volunteer

Curtis Hutton – Lakeview Volunteer

Megan Messamaker – Lakeview Volunteer

Amber White – K-6 Volunteer

Tom Bishop – K-2 Volunteer

Kelsey Boone – K-2 Volunteer

Heaven Boylson – K-2 Volunteer

Nicole Cox – K-2 Volunteer

Hope Farris – K-2 Volunteer

Laura Hamilton – K-2 Volunteer

Katie Hash – K-2 Volunteer

Rita Kirby – K-2 Volunteer

Natasha Myers – K-2 Volunteer

Amanda Scritchfield – K-2 Volunteer

Connie Starr – K-2 Volunteer

Ivy Ward – K-2 Volunteer

Kari Weber – K-2 Volunteer

Donna Zaputil – K-2 Volunteer

Motion carried unanimously.

Approve Recommendation for Preschool Services for the 2016-2017 School Year

Mrs. Fatka indicated there are 70 preschoolers signed up with only 10 more available spots for the 2016-2017 school year. Due to the increased enrollment Mrs. Fatka recommended to add one full time teacher with an Early Childhood/Special Education endorsement and a full time classroom associate. Currently there are three teachers all day with a maximum number of 20 students in the classroom.

It was moved by Brooke Johnson and seconded by Joe Sharp to approve adding a full time preschool teacher with an Early Childhood/Special Education endorsement and a classroom associate for the 2016-17 school year. Motion carried unanimously.

Approve E-Rate Agreements and Technology Purchase

Mr. Kaput presented two quotes for E-Rate technology switches/access point upgrades from:

Tomahawk Information Solutions	\$160,452.00
CDW-G	\$155,565.43

The E-rate application for Cat #1 is to be submitted by April 29. If the application is approved E-Rate could fund 70-80% of the cost with the remaining cost paid by the district. The agreements with each company include if E-Rate is not approved or the school district does not have the funding, then the agreement is voided.

It was moved by Joe Sharp and seconded by Travis Yeomans to approve the low quote from CDW-G in the amount of \$155,565.43 for E-Rate technology purchases. Motion carried unanimously.

Approve RAGBRAI Memorandums of Understanding

Mr. Ryan reviewed a map of area sites within Centerville that tents could be set up. The City of Centerville RAGBRAI Memorandum of Understanding is for permission to use practice fields, open spaces, parking lots, hallways, gyms, and locker rooms at Centerville High School, Howar Junior High School, Lakeview Elementary School, and Lincoln Elementary School on July 27 at 6:00 A.M. through July 28 at 6:00 P.M. Mr. Kaster stated the buildings' floors/gyms will have been cleaned/waxed by this date. It was recommended to form a board sub-committee to prioritize the groups' placement and to authorize administration to set necessary parameters of use, such as keeping people off of gym floors.

It was moved by Travis Yeomans and seconded by Larry Heffron to approve the RABRAI Memorandum of Understanding with the City of Centerville and appoint Joe Sharp and Larry Heffron to the sub-committee. Motion carried unanimously.

Approve Fund Raising

It was moved by Larry Heffron and seconded by Travis Yeomans to approve the fundraising calendar adding Trapshooting to have a fundraising raffle. Motion carried unanimously.

Discuss and Appoint New Board Member to Finish Term

It was moved by Travis Yeomans and seconded by Joe Sharp to appoint Bob Thomas to the vacancy created by Steve Hoch's resignation to finish the term to September, 2017. Motion carried with Angela Ocker voting nay.

Approve Sports Official's Contracts

It was moved by Brooke Johnson and seconded by Angela Ocker to approve the sports official's contracts as stated. Motion carried unanimously. Travis Yeomans left meeting at 10:05 P.M. and returned at 10:07 P.M.

Reports

Mrs. Fatka stated she had recently attended a job fair at University of Iowa.

Mrs. Schofield indicated TAG students did great this past weekend.

Mr. Karpen stated he will be recommending J.H. athletics' fees be increased for the 2016-17 school year.

Mr. Fisher reviewed his report on number of students involved in athletics or fine arts.

Mr. Raum stated he recently attended a job fair at University of Northern Iowa.

Mrs. Raskie reviewed the Teacher Leadership process and will be bringing the information to a future board meeting for board approval.

Mr. Ryan recommended to move the May 9 board meeting to May 2.

Mr. Braster reminded the board:

- 1) April 18 board retreat at 6:30 P.M. with I.A.S.B. representatives Patti Schroeder and Shawn Snyder concerning school district finance.
- 2) April 20 board retreat at 7:00 P.M. with Ray and Associates to begin the superintendent search process.

Presentation of Invoices and Approval of Payment

It was moved by Brooke Johnson and seconded by Joe Sharp to approve the invoices and salary per diem as presented. Motion carried unanimously.

Closed Session: probable closed session as required in Chapter 21.5(1)(i) "To review or discuss professional performance which are required or authorized by state or local law to be kept confidential..."

It was moved by Travis Yeomans and seconded by Brooke Johnson to go into closed session as required in Chapter 21.5(1)(i) "To review or discuss professional performance which are required or authorized by state or local law to be kept confidential...". Roll call vote:

Ayes: Brooke Johnson, Angela Ocker, Joe Sharp, Travis Yeomans, Marty Braster, and Larry Heffron.

Nays: none.

Motion carried unanimously. Board moved into closed session at 10:42 P.M. and returned to regular session at 11:30 P.M.

Adjourn

It was moved by Travis Yeomans and seconded by Brooke Johnson to adjourn at 11:35 P.M. Motion carried unanimously.

The board moved into an exempt session per Iowa Code 20.17(3) to discuss strategy on negotiations with the Centerville Education Association at 11:35 P.M. and moved back into open session at 12:15 A.M.