

October 9, 2017

The regular meeting of the Board of Education of the Centerville Community School District was held October 9, 2017 at 6:30 P.M. in the board room of the Administration Office, 634 North Main, Centerville.

Call to order and roll call

President Marty Braster called the regular board meeting to order at 6:30 P.M. Roll call to determine quorum was taken as follows:

Present: Bob Thomas, Mike Thomas, Travis Yeomans, Marty Braster, Larry Heffron, and Angela Ocker.

Absent: Brooke Johnson.

Also present were Superintendent Tom Rubel and Board Secretary Linda Henderson.

Welcome Visitors

A. Public Forum

There were no comments from the public.

Approve Agenda

It was moved by Travis Yeomans and seconded by Angela Ocker to approve the agenda as stated. Motion carried unanimously.

Approve Minutes of previous meetings

It was moved by Bob Thomas and seconded by Larry Heffron to approve the minutes of September 18 and 25 as stated. Motion carried unanimously.

Old Business – There was no old business.

New Business

Approve Technology Plan

The Technology Committee consisting of administrators, teachers, support staff, MPA staff, AEA and instructional coach have met to revise the current Technology Plan. The goal is to have a financial plan for the next three years to purchase technology equipment from PPEL fund. The committee submitted a survey to staff to complete on technology needs. Dr. Lindgren stated most districts are using chrome books and Microsoft software on laptops for students to use in smaller groups. Google is accessible for chrome books. Mr. Rubel stated the district is utilizing MPA for technology services. The committee is recommending purchasing costs for 2017-18 and 2018-19

Year #1	H.S.	\$47,500	Year #2	\$38,000
Year #1	J.H.	\$47,500	Year #2	\$47,500
Year #1	LKV	<u>\$ 9,500</u>	Year #2	<u>\$ 9,500</u>
		\$104,500		\$95,000

It was moved by Larry Heffron and seconded by Travis Yeomans to approve the Technology Plan and the purchasing plan as recommended by the committee. Motion carried unanimously.

Approve TAG Plan

It was moved by Larry Heffron and seconded by Angela Ocker to approve the Talented and Gifted Plan as presented. Motion carried unanimously.

Lakeview Additions and Renovation

Michelle (Sacco) Cunliffe, Architect at RDG Architectural Firm, reviewed a different design for Lakeview additions and renovations with cost projections. Mr. Rubel stated the first drawing with cost projections came in too high; elementary staff who requested revisions reviewed the second drawing. Michelle presented the third design with cost projections of \$6,536,085 and an alternate bid for cafeteria addition of

\$192,449. Mr. Rubel indicated the elementary staff met today after school to review the third design and it was well received. Michelle indicated if the board approves this plan design, the school district should contact Hall Engineering for a site map on soil borings for a construction site for RDG to move forward on the schematic design.

It was moved by Bob Thomas and seconded by Travis Yeomans to approve the third design for Lakeview Additions and Renovations with RDG Architectural Firm with projected cost of \$6,536,085 and alternate bid for Cafeteria addition of \$192,449. Motion carried unanimously.

Capital Projects

a. Review and Approve Heating/Air Conditioning Bid for Preschool Building - This item was tabled.

b. Review and Approve Tennis Court Renovations

Randy Hash, volunteer with City of Centerville, had met with the Facilities Committee on proposed cost for tennis court renovations at the city park. The renovations would be a new court, lights, bleachers, fencing, etc. The estimate costs of the renovation is \$189,869. The city would like to do the renovation in a three-year phase. The tennis court is used by high school students for meets, but is not currently large enough to host conference meets. The Facilities Committee is recommending pledging \$20,000 each year for the next three years from PPEL or SAVE fund. Linda Henderson will check with auditors on the correct fund.

It was moved by Larry Heffron and seconded by Bob Thomas to approve pledging \$20,000 each year for the next three years to the City of Centerville for the proposed tennis court renovation at the city park. Motion carried unanimously.

c. Review Plan for Roof Repair and Maintenance

Tim Kaster stated roofs are in need of repair. Estimated costs are one section at J.H. \$55,000; Preschool \$120,000; H.S. main building \$220,000; and Fleet/Maintenance facility is need of a roof. These repairs could be completed over several years. He will have more information at the next meeting.

d. Review District Phone System Upgrades

Mr. Rubel stated MPA is getting quotes on a new phone system. A few years ago, an estimated cost to upgrade the phone system in the district would cost \$300,000. The board suggested contacting other entities such as US Cellular, Windstream, and Shoretel.

e. Lakeview Cafeteria Walk-in Freezer

Tim Kaster stated he is getting quotes for the walk-in freezer. The flooring where the walk-in freezer is on would need repaired as it is collapsing. The floor was repaired two years ago.

f. HS Auditorium Renovation

Board members stated the HS auditorium renovation was well received by alumni at Homecoming last Friday. Mr. Heffron stated items not completed flooring that needs to be resealed and front curtain needs replaced.

Approve Early Retirement

Mr. Rubel reviewed a spreadsheet of a potential early retirement plan paid from the Management Plan and the proposed early retirement plan as prepared by Attorney Rick Engel. Mr. Rubel stated if approved we will invite potential retirees to a meeting on October 16 at 3:45 PM at the Administration Building. The board discussed offering an early retirement to support staff. Mr. Rubel stated it is a financial decision on savings for General Fund salaries. This was discussed with the Finance Committee but there would not be much dividend in savings, as we would need to replace a support staff position. Last year we were able to have savings on not replacing some certified positions, however, some positions may need replaced for 2018-19 school year.

It was moved by Bob Thomas and seconded by Larry Heffron to offer an early retirement plan and forms at \$30,000 to a maximum of fifteen certified employees. Motion carried unanimously.

Approve Librarian Sharing Agreement with Albia CSD

It was moved by Larry Heffron and seconded by Travis Yeomans to approve the librarian sharing agreement with Albia Community School District for the 2017-18 school year. Motion carried unanimously.

Approve 2017-18 Fundraising Calendar

It was moved by Angela Ocker and seconded by Bob Thomas to approve the 2017-18 fundraising calendar as stated. Motion carried unanimously.

Approve Resolution of Depository Amount

It was moved by Larry Heffron and seconded by Travis Yeomans to approve resolution of depository amount at Iowa Trust & Savings Bank of \$5,000,000 for the 2017-18 school year. Motion carried unanimously.

Appoint Delegate I.A.S.B. Board Convention

Marty Braster volunteered to be the delegate for November 15 delegate assembly. It was moved by Bob Thomas and seconded by Travis Yeomans to appoint Marty Braster as the delegate for the I.A.S.B. convention. Motion carried unanimously.

Approve 2017-18 Support Staff Handbook Changes

It was moved by Larry Heffron and seconded by Angela Ocker to approve the 2017-18 Support Staff handbook changes as stated. Motion carried unanimously.

Approve Personnel Business Procedures

It was decided to table approving Carissa Marshall – CHS Student Yearbook position as this position was recommended to be eliminated for the 2017-18 school year. It was moved by Larry Heffron and seconded by Bob Thomas to approve without CHS Student Yearbook sponsor:

1. Resignation:

Gretchen Willier – Lakeview/J.H. Special Education Aide Specific effective October 13; and
Kele Cossel – Lakeview Special Education Aide Specific effective September 29.

2. Transfers- There were no transfers.

3. Employment/Contracts

Penny Exline – Lakeview Special Education Aide Specific, Level II, step 6, \$10.45 per hour, 7.25 hours per day, 158 days, effective October 2, replacing Kele Cossel;
Samantha Castillo – Preschool Special Education Aide Specific, Level II, step 2, \$8.95 per hour, 7 hours per day M/T/TH/F, 122 days, effective October 10, replacing Mindy Litherland;
Thomas Rosenbaum – Academic Bowl sponsor, \$100.00, effective August 17, replacing Laura DePrizio;
Darrin Carson – Asst. H.S. Wrestling, step 10, \$3,360.23, effective November 1, added position for second assistant coach;
Tyler Baze – J.H. Boys/Girls Cross Country, step 1, \$7.25 per hour for a total wage \$1,686.43, 45 days, effective August 23, replacing Chris Conrad;
Alex Belloma – J.H. 7th Boys' Basketball, step 7, \$2,564.39, effective November 1, replacing Micheal Kauzlarich;
Daniel Vanskike – Substitute Bus Driver, Level III, step 1, \$11.56 per hour, as needed;
Steve Tait – Substitute Bus Driver, Level III, step 1, \$11.56 per hour, as needed;
Steve Tait – Substitute Custodian, Level II, step 1, \$9.05 per hour, as needed;
Penny Sias – Substitute Cafeteria Service Assistant, Level I, step 1, \$8.75 per hour, as needed;

4. Lane Change- as stated in board packet.

5. Volunteer Agreements

Alicia Loman – Central
Elizabeth Sells – J.H. & H.S. Cadettes
Brittany Horton – J.H. & H.S. Cadettes

6. Sports Officials Contracts- as stated in board packet.

Motion carried unanimously.

Reports

Dianne Fatka updated the board on testing with Fall Screener.

Terri Schofield stated Lakeview staff would be trained on Fast Bridge Tuesday. In addition, last Friday the Lakeview Library was dedicated as the Claire Byl Library with her family members present.

Karen Swanson stated students have had a collection to help for the first hurricane victims in Texas.

Jeremy Hissem stated Homecoming festivities went well.

Tim Kaster stated he received an invoice today from Fleming Enterprises LLC for the HS Wrestling Room to repair the water issue at a cost of \$15,413.36. The repair will be to connect with the 8" water line with a 2" water line to only the wrestling room building. The board stated the issue needs to be fixed and suggested the superintendent contact StruXture Architectural firm on who is obligated to pay the cost. It was the consensus of the board to go ahead and fix the water issue.

Marty Braster reviewed the statewide penny, which sunsets in 2029 and future PPEL vote.

Financial Reports

Linda Henderson stated invoices were received today from North Side of the Square for property deletions and added coverage for school buses for a total cost of \$2,275.

It was moved by Travis Yeomans and seconded by Bob Thomas to approve the invoices with added invoices from North Side of the Square for a total cost of \$2,275 and pay per diem as stated. Motion carried unanimously.

Adjourn

It was moved by Larry Heffron and seconded by Angela Ocker to adjourn at 9:30 P.M. Motion carried unanimously.